City Hall, PO Box 708, Garibaldi, OR 97118
Office: (503) 322-3327 | Fax: (503) 322-3737
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GARIBALDI CITY COUNCIL REGULAR MEETING

Via Zoom	https://us02web.zoom.us/j/88025311227	Meeting ID:	880 2531 1227
Via Phone	253-215-8782	Password:	518936

AUDIENCE PARTICIPATION

Comments must be limited to city business topics that are NOT on the agenda. A topic may not be discussed if the topic record has been closed. All remarks should be directed to the whole Council. The presiding officer may refuse to recognize speakers, limit the time permitted for comments, and ask groups to select a spokesperson. **Comments may also be submitted in writing before the meeting, by mail, e-mail (to city@garibaldi.gov), or in person to city staff**

MONDAY, JULY 20, 2026: 5:30 PM

A. **CONVENING OF MEETING**

B. **PRESENTATIONS**

C. **ITEMS TO BE ADDED TO THE AGENDA**

D. **PUBLIC HEARINGS**

E. **CONSENT CALENDAR**
   1. City Council Meeting Minutes
      a. May 18, 2026, Regular City Council Meeting
      b. June 8, 2026, City Council Work Session Meeting
      c. June 15, 2026, Regular City Council Meeting
   2. Checks Issued
   3. Financial Report
   4. LGIP Statement

F. **PUBLIC COMMENTS ON AGENDA ITEMS –** Members of the public will each get up to three minutes (maximum may be lowered with Council approval) to comment on items; if you wish to speak, please sign up on the provided roster.

G. **OLD BUSINESS**
   1. Audit Update
   2. Update on Garibaldi Wayfinding
   3. Interim City Manager Contract
   4. Parking Permit 408 Garibaldi Ave
   5. Accounting Software

H. NEW BUSINESS

1. Adopt the Transportation Utility Fee Plan
2. Resolution 2026-07 Revise the Established Street Fee
3. Resolution 2026-08 Spending Authority

I. ITEMS REMOVED FROM CONSENT AGENDA

J. CITY MANAGER'S REPORT

K. DEPARTMENT HEAD MATTERS

L. AFFILIATED ORGANIZATION REPORTS

M. COUNCIL REPORTS AND COMMENTS

N. ADJOURNMENT

City Hall, PO Box 708, Garibaldi, OR 97118
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Garibaldi City Council Regular Meeting Minutes
Monday, May 18, 2026 – 5:30 p.m.

Convening Of Meeting
Mayor Bade called the meeting to order at 5:30 p.m. In attendance were Mayor Linda Bade, Council President Cheryl Gierga, and Vice President Bud Shattuck. Staff in attendance were Finance Officer Becca Harth, City Recorder Amy Cram, Fire Chief Tad Pedersen, and Public Works Superintendent Nick Theoharis.

Presentations
There were no presentations.

To Be Added to be Agenda
Mayor Bade proposed adding the GURA meeting before public hearings, as they also had a 5:30 p.m. start time. Council member Gierga made a motion to add several items to the agenda: a beautification project discussion with hanging baskets, an administration discussion about meeting frequency, and emergency management.

A motion was made to add the above items to the agenda.

- **Moved by: Councilor Gierga**
- **Seconded: Councilor Shattuck**
- **Motion passed unanimously**

Public Hearings
There were no hearings.

Consent Calendar
Mayor Bade reviewed edits made to previous meeting minutes, including corrections to executive session language and timing issues. Mayor Bade questioned wastewater revenue figures showing only 51.29% collection. Finance Director Harth indicated she was investigating the discrepancy. Mayor Bade expressed appreciation for the LGIP balance reaching nearly $3,000,000.

A motion was made to approve the consent calendar.

- **Moved by: Councilor Gierga**
- **Seconded: Councilor Shattuck**
- **Motion passed unanimously**

Public Comments on Agenda Items
Paul Daniels requested to reserve his time for later discussion under new business item H1.

Shirley Peters inquired about water revenue impacts from the mill's resumed operations. Mayor Bade explained that while the mill is using more water and paying more, the increased costs offset the revenue gains, resulting in no net benefit to water rates.

Emergency Management Update
Emergency Management Coordinator Corey provided updates on wildfire protection resources, noting concerning summer conditions ahead. She distributed informational materials with QR codes for residents to request property assessments from the Oregon Fire Marshal. The emergency management team meets on the second Tuesday of each month at 5:30 p.m. and welcomes new members.

Old Business

Open Council Position Discussion

Mayor Bade outlined the need to fill two council positions (2026 and 2028 terms) and planning commission positions. Seven candidates had applied for council positions. The council decided to wait until the June meeting to appoint the planning commission positions, hoping to get more applicants.

A motion was made to appoint Connye Corey to the council position that ends in 2026.

- **Moved by: Councilor Gierga**
- **Seconded: Councilor Shattuck**
- **Motion passed unanimously**

A motion was made to appoint Tom Porter to the council position that ends in 2028.

- **Moved by: Councilor Shattuck**
- **Seconded: Councilor Gierga**
- **Motion passed unanimously**

Mayor Bade administered the oath of office to both new council members, and they were officially sworn in during the meeting.

City Hall Air Quality Discussion

Public Works Director Theoharis presented cost estimates for mold remediation and HVAC improvements. Alpha Environmental provided a comprehensive proposal for $78,672 covering mold testing, asbestos testing, remediation, crawl space mitigation, and exterior wall sealing. Additional HVAC work from various contractors ranged from approximately $15,482 to $17,781 for recirculation systems and heat pumps.

Mayor Bade noted that mold scores in the community space, fire chief's office, and current meeting room were identical at 112 (below the 150 threshold), questioning why some spaces remained closed while others were usable. Council agreed to tape off the kitchen and bathroom areas while utilizing the community space for meetings.

Finance Director Harth announced that city staff would return to City Hall on June 1st, working from the fire chief's office.

New Business

System Development Charge Discussion

Mayor Bade explained that System Development Charges (SDCs) had not increased since 2013 and proposed implementing a 45% increase plus cost-of-living adjustments totaling approximately 50-51% overall. Finance Director Harth confirmed the new rates would be $14,154 for a standard 3/4-inch water connection, compared to the current $9,201. She noted that neighboring Rockaway Beach charges between $11,120 and $15,000 depending on development type. The resolution would take effect July 1st.

A motion was made to implement the System Development Charge resolution.

- **Moved by: Councilor Shattuck**
- **Seconded: Councilor Gierga**
- **Motion passed unanimously**

Resolution Authorizing Check Signers and Credit Card Holders with 1st Security Bank

Finance Director Harth presented Resolution 2026-03 authorizing check signers and credit card holders. Council appointed Tom Porter as the third check signer alongside Mayor Bade and Councilor Gierga.

A motion was made to approve the resolution with Tom Porter as check signer.

- **Moved by: Councilor Gierga**
- **Seconded: Councilor Shattuck**
- **Motion passed unanimously**

Town Hall Discussion

Mayor Bade reported that 28 people attended the recent town hall meeting. Top priorities identified included completing audits without additional spending and reopening City Hall, which was partially addressed during the meeting. Additional priorities included beautification projects, street maintenance schedules, one way street signs, and improved public communication.

Items Removed from Consent Agenda

No items were removed from the consent agenda.

City Manager's Report

Finance Director Harth announced that City Hall would be closed Thursday due to staffing arrangements and confirmed that she and Administrative Assistant Amy would return to City Hall on June 1st.

Mayor Bade requested council approval to appoint Finance Director Harth as Interim City Manager due to the current vacancy.

A motion was made to appoint Becca Harth as Interim City Manager.

- **Moved by: Councilor Gierga**
- **Seconded: Councilor Shattuck**
- **Motion passed unanimously**

Department Head Matters

Public Works Director Theoharis reported progress on clearing trails to the "G" and plans to install red, white, and blue lights for Memorial Day. He provided a draft TUF (Transportation Utility Fund) plan outline for council review.

Fire Chief Pedersen announced two seasonal firefighter positions funded through a state grant at $22 per hour working 40 hours per week from June 15th through September 30th. The positions require firefighter and wildland firefighter certifications.

Council Reports and Comments

Mayor Bade discussed ongoing website improvements and agenda accessibility efforts with staff. No other councilors had anything new to share.

Public Comments on Non-Agenda Items

Susan Newman reported significant road damage at the fish cleaning station requiring city attention, as port streets remain city responsibility.

Gary Owen provided extensive comments about ongoing drainage issues on his property, requesting updates on engineering recommendations and expressing frustration with the timeline for repairs.

Tim Hall suggested no overnight parking signage for the railroad parking lot due to vehicles being abandoned for extended periods.

Heidi Parker talked about a formal complaint she filed about a contractor's yellow dump truck parked incorrectly on city streets, citing safety concerns and ordinance violations. Fire Chief Pedersen offered to investigate potential fire code violations if applicable.

Adjournment

Mayor Bade adjourned the meeting at 7:53 p.m.

ATTEST: ______________________________

Linda Bade, Mayor

____

Becca Harth, Interim City Manager/Finance Director

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Garibaldi City Council Workshop Minutes
Monday, June 8, 2026 – 4:00 p.m.

Convening Of Meeting

The Mayor called the workshop to order at 4:00 PM. In attendance were Mayor Linda Bade, Council President Cheryl Gierga, Vice President Bud Shattuck, Councilor Connye Corey, and Councilor Tom Porter. Staff in attendance were Interim City Manager/Finance Officer Becca Harth, City Recorder Amy Cram, and Fire Chief Tad Pedersen.

She noted that, as this was a workshop and not a business meeting, the Pledge of Allegiance would be omitted. The Mayor established ground rules for the session, advising that four agenda items would be covered within one hour. She explained that the council would discuss each topic first, after which members of the public would be invited to comment by raising their hand, stating their name for the record, and approaching the table due to recording limitations. She reminded everyone that no formal decisions could be made at a workshop.

New Business

City Manager Hiring Process

The Mayor opened discussion on the hiring process for the vacant City Manager position, noting that an interim was currently in place. She explained that the city's code required public comment on certain elements of the process particularly the candidate qualifications and that the council's goal for the workshop was to reach a general consensus on an outline for the hiring process. She proposed that the plan be refined at the July workshop, then formally approved at the subsequent business meeting.

Councilor Gierga asked whether a professional recruiting firm had been used during the previous city manager search. The Mayor recalled that the city had initially contracted with a firm referred to as WBCP but had not ultimately received candidates through them; instead, one candidate (Mr. Boone) had been met informally at a League of Oregon Cities (LOC) meeting.

Harth confirmed that the prior search had been conducted largely in-house, with postings placed on the LOC and OAMR platforms, among others.

The Mayor raised the question of whether the council wished to use a professional firm this time. Councilor Gierga expressed support for using a firm, noting it was within their professional scope. The Mayor acknowledged this preference but pointed out that hiring a firm had not been budgeted. Harth shared that she had contacted the City of Manzanita, which was currently conducting its own city manager search, and received a ballpark cost estimate for using a firm.

The Mayor noted that the city's attorney had also suggested a specific firm. She expressed a personal inclination toward using a firm, citing the two prior hires that had not worked out. Councilor Shattuck asked whether a firm would also vet candidates. The Mayor acknowledged that WBCP previously found candidates but did not vet them, and that vetting had been a separate cost. Councilor Gierga agreed that vetting must be included in any firm engagement. Harth agreed to research this.

The Mayor directed the council's attention to the existing position description, noting that several details were now outdated particularly given work that had since been completed with ODOT. She encouraged all council members to review and annotate the position description over the coming weeks and submit edits through Harth so the document could be refined ahead of the July workshop.

Harth noted that the salary range from the prior posting had been $95,000 to $120,000, and that the council would need to revisit this figure. She also pointed out that a portion of the budgeted city manager's salary was currently being used to pay the interim, which would need to be factored into whatever salary was ultimately offered. The Mayor requested that a staffing analysis showing budgeted salary dollars be prepared for the July work session, after the budget was approved. Harth confirmed this could be done for the July meeting.

Regarding interview structure, the Mayor recalled that the previous process had included two large interview panels one comprising council members and one comprising peers such as port leadership, the Bay City city manager, and city staff. She asked whether the council wished to replicate this structure. She also raised the question of public involvement, noting that a "meet and greet" had been held for one prior candidate but not for Mr. Boone. She expressed clear support for involving the public in some capacity this time.

Mike Saindon, General Manager of the Port of Garibaldi, addressed the council. He reflected on his involvement in several prior hiring processes and offered several observations. He cautioned against rushing to hire simply out of a sense of urgency, saying the city was in good hands with Finance Director Harth for the time being, though he warned that she would quickly become overwhelmed if required to perform two roles without additional interim support. He strongly endorsed the two-panel interview model, with one panel of council members and one panel of professional peers from other agencies, emergency services, and neighboring cities. He recommended that a public meet-and-greet be held the evening before the final-round interviews, where community members could informally score candidates. He also emphasized the importance of finding a candidate with the strength to make difficult, sometimes unpopular decisions, and the ability to maintain a unified front with the council while keeping communication open with the public noting that a lack of transparency had contributed to problems with the prior city manager.

Heidi Parker, participating via Zoom, echoed General Manager Saindon's comments and suggested a "soft launch" announcement such as social media posts or connecting with Manzanita's concurrent search to gauge candidate interest before committing to a firm's fee.

Carolee North, a community member, urged the council to develop a clear priority list of what they expected the incoming city manager to accomplish in the near term, so candidates could honestly assess whether they were a good fit. She identified completing the outstanding audits as a top priority, arguing that without that, the city could not move forward on infrastructure needs. She stressed that candidates should not be blindsided by the challenges they would face and that authentic, direct answers during interviews not polished deflections were what the community needed.

Judy Riggs, a community member, added that accessibility and proactive community engagement were qualities she had missed in the prior city manager. She expressed a desire for someone who would visit new businesses, drive around town, and be responsive to citizen concerns rather than directing people to "make an appointment." She also reiterated her point about firm costs potentially exceeding the lower estimates.

Tim Hall, a community member, urged the council to rigorously verify candidate credentials, noting that the city had been "fooled twice" by individuals whose qualifications did not hold up to scrutiny. He recommended reviewing the prior work done with the WBCP firm and reaching out to principals there about their vetting standards. He expressed confidence that qualified candidates could be found for Garibaldi and emphasized the importance of hiring someone who would support staff in doing their jobs effectively.

Carolee North returned to the microphone to add that the Garibaldi Business Association represented a valuable and growing community asset, and that the incoming city manager should have respect for the business community and engage with its meetings.

The Mayor wrapped up the discussion by summarizing the path forward: council members would submit edits to the position description through Harth; the July workshop would be used to finalize document changes and decide on whether to use a firm; interview questions from the prior process would be located and brought forward; and the plan would be formally adopted at the following business meeting.

Fire Department Levy Discussion
The Mayor invited discussion on what the council's role would be in advancing the fire department’s levy renewal.

Fire Chief Tad Pedersen reported that the county elections department had been contacted and recommended placing the levy on the November 2027 ballot. He explained that the current levy's tax collection would expire at the end of the 2027–2028 tax year, making that the latest practical window. He noted that if the November 2027 measure failed, a follow-up attempt could be made in May 2028.

Finance Director Harth confirmed the timeline and noted that the process would involve completing a state elections form (believed to be SEL 802 or similar), drafting a ballot title, and organizing public outreach. Fire Chief Pedersen noted that the ballot title would largely mirror the prior levy language, emphasizing that it was a renewal, not a new tax. He also noted that the rural fire district providing nearly half of the department's funding was on the same election cycle, meaning both would need to go to voters simultaneously.

City Recorder Cram indicated she had spoken with a county elections representative who had provided guidance on timing but suggested the city attorney be consulted to confirm whether an earlier election date such as May 2027 might be possible. Harth agreed to reach out to City Attorney Mark Ireland for guidance and indicated she might have a response by the Monday council meeting or would bring it back in July.

Fire Chief Pedersen observed that the busiest period for the department in terms of both call volume and community events like Garibaldi Days and the Fourth of July coincided with summer, making it difficult to devote significant time to levy preparation simultaneously. He acknowledged that recruitment remained the department's biggest ongoing challenge and that public outreach efforts were constant.

Carolee North raised a concern about the fire department's public relations standing in the community, noting that residents' confidence in the department needed to be strengthened before a levy vote could be expected to succeed. She emphasized that this was not a reflection on Fire Chief Pedersen personally, but rather a broader communication challenge. She credited the department's recent joint exercise as a positive step in demonstrating cohesion and active engagement. She also praised the quality of care residents received when the department responded to calls and encouraged more visible community presence.

The Mayor summarized that while no immediate action was required, the levy renewal needed to be formally calendared, and the department should begin building public confidence through ongoing community engagement.

Accounting Software Discussion

Finance Director Harth presented a proposal to transition the city's accounting operations to a new software platform. She introduced the topic by noting that the transition would not happen overnight the full conversion process was estimated to take nine months to a year.

Councilor Corey expressed an initial concern about the timing, questioning whether Harth already had too much on her plate to take on a major software migration. Harth responded that the extended implementation timeline made this workable, and that she did not view it as an undue burden.

Harth shared that she had proactively consulted the city's auditor regarding the proposed software and that he had responded positively noting that most of his municipal clients already used this platform, meaning he was familiar with its output. He did note that setup takes time, which Councilmember Corey acknowledged was not necessarily a disadvantage given the city's current situation.

Councilor Corey noted from her own research that some users had found the new system to be less intuitive than alternatives, and that its custom report output was not filterable, which could limit usefulness. However, given that the city's own auditor was familiar with and supportive of the platform, she accepted that this concern was mitigated.

Harth outlined key benefits of the new system. First, it would allow vendor invoices to be uploaded at the time of payment, enabling instant retrieval by vendor names, a significant improvement over the current process, where responding to auditor requests for specific invoices could take hours of physical searching through boxes. Second, the system would support electronic timecards, with a geolocation-based clock-in feature ensuring employees could only log time when physically present at the office. Third, the system would consolidate what two separate programs are currently, one for utilities and one for accounting onto a single platform, eliminating the double-entry of data that currently consumes staff time. Fourth, the system offered built-in reporting capabilities, including graphs and charts, that the current CenterPoint software could not produce.

Councilor Porter observed that the software had the potential to end the city's chronic pattern of falling behind on annual audits, which had persisted across multiple administrations. The Mayor provided context, explaining that every mayor since Suzanne McCarthy had inherited overdue audits, and that the current backlog had roots in a failed attempt to switch from cash-basis to accrual accounting a change that is impermissible for a government entity which required extensive rework and caused significant delays. She emphasized that Finance Director Harth had made exceptional progress, completing three audits in approximately one year, with the fourth currently in process. Once the fourth audit was complete, the city would be only one year behind (the fiscal year 2026 audit, which would not yet be due).

Judy Riggs expressed frustration that more detailed cost information had not been presented during the budget committee hearings, as she felt it would have informed the committee's deliberations. She also questioned whether a formal cost-benefit analysis quantifying the staff hours saved had been prepared. Finance Director Harth acknowledged she had not tracked her hours spent on audit-related retrieval tasks and therefore could not provide a precise figure but maintained that the time savings would be substantial. Riggs acknowledged the value of the efficiency gains but maintained that such an analysis would have been helpful to the budget committee.

The Mayor noted that no decision needed to be made that evening, as this was a workshop. The discussion would continue, and the software decision would ultimately need to be incorporated into the city's budgeting and procurement process.

Celebrating the 4th of July
The Mayor raised the topic of Fourth of July celebrations, noting with some urgency that July 4, 2026, would mark the 250th anniversary of the United States. She acknowledged that the timing was tight for planning anything substantial.

Councilor Gierga asked when the city had stopped hosting fireworks on the Fourth of July, with the Mayor estimating it had been since the late 1990s. Councilor Shattuck recalled that the fire department had previously been authorized to set off fireworks but that the process now required engagement with commercial fireworks companies such as Western Fireworks, which came at significant cost. He also noted the challenge of competing with Rockaway Beach, which hosts a well attended Fourth of July event.

Councilor Corey expressed interest in doing something to mark the 250th anniversary but acknowledged the compressed timeframe. She noted that the Garibaldi Business Association had briefly discussed a porch parade concept but that it had not been formally committed to by the end of their meeting.

Heidi Parker, participating via Zoom, suggested a low-cost community participation idea: encouraging residents to decorate their yards and promoting the effort through the city's Facebook page, describing it as something like a neighborhood spirit contest. She emphasized the value of community engagement at minimal cost.

The Mayor acknowledged the ideas and indicated that a broader discussion of all upcoming community events through the end of the year including Garibaldi Days and the tree lighting would be placed on the agenda for the June 15 council meeting, with the goal of getting ahead of planning rather than scrambling at the last minute.

Adjournment
The Mayor adjourned the workshop at approximately 5:20 PM, announcing that the next meeting would be the regular council business meeting on Monday, June 15, 2026, at 5:30 p.m.

ATTEST:

Linda Bade, Mayor

Becca Harth, Interim City Manager/Finance Director

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Garibaldi City Council Regular Meeting Minutes
Monday, June 15, 2026 – 5:30 p.m.

CONVENING OF MEETING

Mayor Bade called the meeting to order at 5:30 p.m. In attendance were Mayor Linda Bade, Council President Cheryl Gierga, Vice President Bud Shattuck, Councilor Connye Corey, and Councilor Tom Porter. Staff in attendance were Interim City Manager/Finance Officer Becca Harth, City Recorder Amy Cram, Fire Chief Tad Pedersen, and Public Works Superintendent Nick Theoharis.

Presentations

Shannon Whipple of the Garibaldi Emergency Volunteers presented an update on the organization's recent activities. Key items included: coordination with Rockaway on upcoming CPR and community response training events; planning for a fundraising raffle featuring prizes including a deep-sea fishing trip; distribution of the Tillamook County Disaster Preparedness for Businesses publication; the need for electrical service and a dehumidifier for the emergency supply container (to protect donated Red Cross wool blankets from moisture); pending nonprofit status with the State; and the upcoming Great Shakeout earthquake drill scheduled for October 15th at 10:15 a.m. Fire Chief Tad Pedersen briefly coordinated on raffle logistics. Meetings are held on the second Tuesday of each month at 5:30 p.m.

To Be Added to be Agenda

With the consent of the Council, Mayor Bade added the Garibaldi Emergency Volunteers presentation as a new item, which was heard immediately following convening.

Public Hearings

State Revenue Sharing

Mayor Bade opened the public hearing pursuant to ORS 221.770 to allow citizens to comment on the proposed use of state revenue sharing funds in the FY 2026–2027 budget.

David Lane noted the absence of a narrative in the meeting packet specifically explaining the source and use of state revenue sharing funds, as had been provided in prior years. He suggested the funds could be used to offset the fire levy or to fund training on public records and meeting law. Mayor Bade clarified that state revenues are reflected within the general fund and enumerated the components: a state revenue sharing allocation of approximately $9,450, a state marijuana tax of $1,300, a state liquor tax of $13,500, and a state cigarette tax of $480. She noted these revenues support the general fund broadly, including fire, planning, and operations.

Judy Riggs inquired whether a penalty withholding applied due to incomplete audits. Mayor Bade confirmed that the State withholds approximately 10 percent of state revenue sharing funds pending completion of outstanding audits, with those funds to be returned upon audit completion.

Mayor Bade closed the public hearing, finding no further comment.

2026 – 2027 Budget

Mayor Bade opened the public hearing pursuant to ORS 294.453.

Public commenter David Lane raised concern about the large unappropriated ending fund balance in the Transient Room Tax (TRT) fund — approximately $500,000 — arguing that this money is largely discretionary and could be made available for city projects or to reduce the tax burden. Mayor Bade explained that, given the absence of finalized audits, the budget committee chose to hold those funds in reserve to avoid overspending or misallocating money that may need to be redistributed once audits are complete.

Finance Director / Interim City Manager Becca Harth recommended leaving the TRT fund balance as-is until audits are finalized, noting that a modification exceeding 10 percent would require additional public hearings and could not meet the June 30th budget adoption deadline.

Tim Hall commended the efforts of Finance Director Harth and staff in addressing longstanding financial management issues and attributed prior audit delays in part to obstruction by former city management.

Nathan Findling provided context on the budget committee's deliberations, explaining that the committee prioritized audit completion over wholesale structural changes, and noted that approximately $750,000 remained unspent relative to the maximum allowable budget, a deliberate choice to maintain fiscal stability during the audit recovery period.

Judy Riggs raised several concerns: the lack of a clear per-employee salary and benefits breakdown; uncertainty about whether employees are working 32 or 40 hours per week; the existence of employee contracts executed by former City Manager Jake Boone without clear council authorization; and observed overages in certain budget line items relative to the current year's budget. She proposed that the Council consider deferring the implementation of raises and the new financial software expenditure pending further review. Mayor Bade acknowledged these concerns and committed to presenting a full salary allocation breakdown at the next workshop session. She confirmed that the budget committee, after deliberation, voted unanimously not to alter the cost-of-living adjustment (COLA) of 3 percent or the performance-based merit increase of up to an additional 3 percent, noting the total salary impact across all funds was approximately $50,000 spread over five funds.

Councilor Tom Porter sought and received confirmation that the employee salary figures are present in the adopted budget, though not broken out by individuals. Finance Director Harth confirmed salaries are in the budget by fund.

Mayor Bade confirmed that the new financial software is budgeted but not yet obligated, and that further Council authorization would be required before any contract is executed.

Mayor Bade closed the public hearing, finding no further comment.

Consent Calendar

Mayor Bade noted a concern with the May 18, 2026 Regular City Council Meeting minutes, specifically regarding the characterization of Finance Director Harth's appointment. The minutes stated that the Council "approved the appointment" of Finance Director Harth as Interim City Manager; however, it was unclear from the record whether the related contract had been formally voted upon. The May 18th minutes were withheld from approval pending verification of the audio record. Commenter David Lane also raised concerns that the contract had not been formally approved by Council. Mayor Bade committed to reviewing the audio and, if the vote did not occur, placing the matter on the next agenda.

Councilor Corey requested that bank statements and credit card statements be made available to Council members for review, noting they would assist in understanding financial flows. Mayor Bade suggested Council members visit the office directly to review those records rather than including them in packets due to volume.

A motion was made to approve the Consent Calendar as amended.

- **Moved by: Councilor Shattuck**
- **Seconded: Councilor Gierga**
- **Motion passed unanimously**

Public Comments on Agenda Items

David Lane offered procedural guidance, noting that under Robert's Rules of Order the chair should restate a motion before calling for a vote to assist the recorder. He also noted that the agenda language permitting the Council to lower the public comment time allotment appears inconsistent with the city's council rules, which reference only the ability to extend time, and suggested the language be corrected. Action Item Assigned to staff to correct the agenda language at the next meeting.

Judy Riggs raised questions regarding a $123,000 miscellaneous revenue entry in the general fund (account 4440) and discrepancies in the wastewater fund accounts. Finance Director Harth noted the wastewater discrepancy was the result of a reporting error with the city's current software, which has since been corrected. Finance Director Harth invited Ms. Riggs to schedule a meeting to review financials in detail after additional reconciliation work is completed.

Old Business

Open Planning Commission Position Discussion

Mayor Bade reported two applications were submitted before the Council: one from Heidi Parker, included in the packet, and a renewed application from Nathan Findling. Regarding Mr. Findling, a question arose as to whether he met the 12-month residency requirement for the Planning Commission. Finance Director Harth noted she would seek an opinion from the City Attorney. Additionally, a concern was raised by online commenter Judith Parker that Mr. Findling may not be permitted to serve on both the Budget Committee and the Planning Commission simultaneously, based on city rules.

By consensus, the Council voted to appoint Heidi Parker (unanimously, 5–0) and Nathan Findling (3–2, with Councilor Gierga and Councilor Corey opposed) to the Planning Commission, subject to confirmation by the City Attorney regarding eligibility and the dual-appointment question.

Finance Director Harth will verify with the City Attorney whether Mr. Findling's dual service on the Budget Committee and Planning Commission is permissible, and to confirm his residency eligibility.

Audit Update

Finance Director Harth reported that the city's auditor has communicated that he is in the final stages of drafting the summary for the FY 2023–2024 audit, with draft documents expected within approximately one week. Upon finalization, the city will proceed to the FY 2024–2025 audit. Finance Director Harth indicated she intends to invite the auditor to present to the Council upon completion of the FY 2023–2024 audit to provide a comprehensive update on findings and progress.

City Hall Remediation Update

Finance Director Harth reported that the city is in the process of obtaining quotes for asbestos testing at City Hall, which is the first required step in the remediation process. This work will be undertaken in the new fiscal year. Staff and administrative operations have temporarily relocated to the Fire Department building.

City Website and IT Update

Finance Director Harth reported that updated Wi-Fi equipment has been installed to improve connectivity throughout the building. The old city website has been decommissioned. Mayor Bade expressed continued concern about meeting the Oregon Government Ethics Commission (OGEC) requirements for public noticing of meetings and requested that the website be structured to allow easy public access to current agendas. Councilmember Thelen reported difficulty accessing the city's website via standard internet searches, noting that typing "City of Garibaldi" does not reliably direct users to the site, which is hosted at garibaldi.gov. Finance Director Harth committed to working with staff to improve search visibility.

Street Sweeping Schedule

Public Works Superintendent Nick Theoharis presented a one-year street sweeping schedule beginning Thursday, June 19, 2026. Sweeping will occur every other Thursday along Highway 101 (both directions), the port lane, and adjacent aprons. Additionally, sweeping will be conducted on the Thursday before major holidays, including Juneteenth (this week) and July 2nd for Independence Day. Operations will pause in September due to rain, as the sweeper is not effective in wet conditions. Sweeping will occur from 5:00 a.m. to 7:00 a.m. to minimize traffic impacts. Residents and businesses along Highway 101 are asked to keep parking areas clear during scheduled sweep times. The schedule will be posted to the city website and on the city's Facebook page.

New Business

Supplemental Budget

Mayor Bade provided context for the supplemental budget. Upon the departure of former City Manager Jake Boone, the Council was confronted with five active personnel-related legal matters, each carrying an estimated cost of approximately $25,000. To resolve the situation, negotiations were conducted with the assistance of the city's attorney and insurance carrier, CIS. Former City Manager Boone initially requested 18 months of severance; the Council's initial offer was 9 months (three months above the contractual minimum); the parties ultimately settled on 12 months. His base salary of approximately $123,000 annually, combined with 12 months of continued health insurance coverage, resulted in a total severance obligation of approximately $150,000. CIS agreed to pay 50 percent of the base salary portion of the severance, less than a $6,000 premium. Because the payment was required within the current fiscal year rather than the next, a supplemental budget was necessary to authorize the expenditure across the funds to which the City Manager's salary was allocated.

Finance Director Harth confirmed the supplemental budget was reviewed by the city's auditor prior to the meeting and received approval. She noted that if the supplemental budget were not adopted, the city would be in a technical overspend position in each affected fund. One outstanding personnel matter remains in litigation, and additional legal costs are anticipated in that matter.

A motion was made to approve Supplemental Budget Resolution No. 2026-06.

- **Moved by: Councilor Gierga**
- **Seconded: Councilor Shattuck**
- **Motion passed unanimously**

Resolution to Receive State Revenues

A motion was made to approve Resolution No. 2026-05 to receive state revenues.

- **Moved by: Councilor Gierga**
- **Seconded: Councilor Porter**
- **Motion passed unanimously**

2026 – 2027 Budget Adoption
Finance Director Harth noted a transposition error in the tax levy resolution, which was corrected on the record. Councilor Porter also identified a spelling error in the resolution, which was corrected. Mayor Bade read the tax levy resolution into the record. The adopted taxes for FY 2026–2027 are as follows: a permanent tax rate of $2.8468 per $1,000 of assessed value for the general fund; a local option tax rate of $1.35 per $1,000 of assessed value for fire department personnel services, authorized by voters on November 8, 2022, expiring June 30, 2028; and a general obligation bond levy of $37,397.19 for the wastewater debt service fund, authorized by voters on March 28, 1995.

A motion was made to adopt the FY 2026–2027 Budget, Resolution No. 2026-04, incorporating the imposition and categorization of taxes and the making of appropriations.

- **Moved by: Councilor Gierga**
- **Seconded: Councilor Shattuck**
- **Motion passed unanimously**

Interim City Manager Authorization to hire OSFM Summer Firefighters
Finance Director Harth reported that the city has received its annual Oregon State Fire Marshal (OSFM) summer firefighter grant, which funds two seasonal firefighter positions. Interviews were conducted prior to the current interim period. Council authorization was required to proceed with hiring.

A motion was made to authorize the Interim City Manager to hire OSFM summer firefighters

- **Moved by: Councilor Porter**
- **Seconded: Councilor Gierga**
- **Motion passed unanimously**

Garibaldi Day's Grand Marshall
The Council discussed the process for selecting the Garibaldi Days Grand Marshal. Finance Director Harth noted that the Garibaldi Days parade is scheduled in late July and that the Grand Marshal selection needs to be communicated for promotional purposes prior to the next regular Council meeting on July 20th. The Council agreed to submit individual nominations to Finance Director Harth by email before Wednesday, June 18th, so she could present the list to the Garibaldi Business Association (GBA) at their Wednesday meeting for further input.

Discussion on Holiday Activities
Mayor Bade initiated a forward-looking discussion on upcoming community events to avoid last-minute planning. Events discussed included: Coast Guard Appreciation Day (confirmed as July 26th, concurrent with Garibaldi Days weekend); Halloween; Thanksgiving; the annual tree lighting; and the December holiday season. The Council reached consensus that a living Christmas tree should not be planted at the tree lighting

location, citing concerns about wind exposure and future size. Council President Gierga noted that it had previously been established that the tree lighting ceremony is held the Saturday after Thanksgiving, and the Council affirmed this tradition. The possibility of reviving the crab pot Christmas tree display, historically erected by the firefighters' association, was discussed favorably. Additionally, the GBA is coordinating a home decorating contest for the Fourth of July, with Fire Chief Pedersen confirming the GBA had requested the Fire Department serve as judges.

Magnolia Ave System Development Charges
The property owner, Paul Daniels, requested that this item be pulled from the agenda. He indicated he wished to review the newly adopted budget and consult with Finance Director Harth before making a formal proposal to the city.

Discussion on Chickens/Roosters within the City limits
Finance Director Harth reported receiving multiple complaints regarding chickens and roosters within city limits and confirmed that no city ordinance currently addresses poultry or farm animals. She noted that the existing municipal code includes a nuisance section (Chapter 9.05.300) covering excessive noise from animals, but it is vague and does not specifically address poultry. Research into other cities' ordinances, including Hillsboro's, indicates a common approach of permitting a limited number of hens while prohibiting roosters, with a fee-based registration requirement and setback rules from neighboring properties. Online commenter Judith Parker suggested the matter could be addressed under the existing nuisance code framework.

The Council agreed to add this item to the agenda for the upcoming work session, where staff will present additional research on ordinance options. Mayor Bade noted the broader question of code enforcement and acknowledged that, in the absence of a city police chief, enforcement responsibility currently falls to the Interim City Manager.

Items Removed from Consent Agenda

The May 18th, 2026, regular city council meeting minutes were withheld from approval pending audio verification of whether the Interim City Manager contract was formally approved by Council vote. If the vote did not occur, the matter will be placed on the next regular meeting agenda for formal action.

City Manager's Report

Finance Director / Interim City Manager Harth reported on the following: ongoing work with software vendors on revenue allocation issues; the move back into the office space following the City Hall remediation relocation; completion of all required budget documents for the evening's meeting; continued monitoring of revenues and expenditures; active pursuit of grant funding related to the City Hall downstairs remediation; outreach to State Senator Weber regarding funding opportunities (no response received as of the meeting date); resolution of the majority of active code complaints, with one matter still in progress; and submission of the previously pending PD franchise agreement, which is now in process. Finance Director Harth reminded the public that code complaints must be submitted on a formal code complaint form to enable tracking and proper follow-up.

DEPARTMENT HEAD MATTERS
Fire Chief Tad Pedersen advised that while the Oregon Department of Forestry's Northwest District entered controlled use status, Tillamook County had not, as of the meeting date, entered a formal burn ban. A permit-holding resident had been burning legally earlier in the day, generating public confusion. Chief Pedersen noted that fire chiefs in the region are scheduled to discuss implementing a countywide burn ban on Thursday, June 18th, and that if a burn ban is declared, it will be communicated through all available channels including signage at the Fire Department.

Public Works Superintendent Theoharis reported that the city has engaged RCAC (Rural Community Assistance Corporation), appointed through the EPA and the State of Oregon, to provide no-cost technical assistance for utility planning and rate study work. RCAC will assist the city with a SIFT (Seismic Infrastructure Funding Tool) grant application, due August 15th, for a seismic risk assessment, mitigation plan, and security resiliency study for the water system, with a grant value estimated at up to $70,000. Following the SIFT grant, RCAC will assist with a comprehensive water rate study and potentially a sewer rate study to evaluate whether current rates are sufficient to cover operations, reserves, debt, capital improvements, and long-term infrastructure replacement. Superintendent Theoharis also reported two additional grant applications submitted through the State of Oregon: $50,000 for a water master plan and Capital Improvement Plan (CIP) update, and $50,000 for a stormwater study (the latter requiring a $25,000 city match). A preliminary rate-setting presentation by RCAC to the Council is tentatively scheduled for July 20, 2026. No Council action was required at this time.

Affiliated Organization Reports

The June library report was included in the packet. No questions were raised by the Council.

Council Reports and Comments

Councilor Gierga expressed enthusiasm for the upcoming Part 2 of the community town hall meeting.

Councilor Corey announced a Solve beach cleanup event at Barview on July 5th beginning at 8:00 a.m., noting that parking passes will be provided to volunteers. Corey also confirmed she has joined the SALT (Surfrider or affiliated organization) committee for a one-year term.

Mayor Bade noted the significant time demands of the mayoral role and discussed a planning calendar she had developed projecting agenda topics through December to improve advance preparation for upcoming events and decisions. The Council agreed to combine the public comment on agenda items and public comment on non-agenda items into a single consolidated comment period, placed earlier in the agenda, beginning with the July meeting.

Public Comments on Non-Agenda Items

David Lane reported that the GBA had previously confirmed to him that the City Council would be responsible for selecting the Garibaldi Days Grand Marshal, consistent with the discussion under New Business. He also referenced a historical compilation of past Grand Marshals, noting the first was Heck Harper. Mr. Lane reiterated his position that the City Charter, Section 24(8), requires the Council to appoint a "manager pro-tem" not an "interim city manager" when the city manager position is vacant, and that the charter prescribes specific duties for the pro-tem role. He argued that the title of "interim city manager" has no basis in the charter or municipal code. Mayor Bade committed to raising the charter language with the City Attorney, noting the distinction between "pro-tem" (implying temporary coverage with return) and "interim" (implying a longer-term vacancy), and acknowledged that prior city governments have used the interim designation.

Tim Hall urged the Council to be mindful of the approaching sunset of the Garibaldi Urban Renewal Agency (GURA), which is set to expire in 2027. He noted that upon dissolution, a significant sum of GURA funds would be transferred to the city, and recommended the Council engage the City Attorney in advance to plan for that transition. He expressed concern about prior GURA practices and indicated there is little community appetite for renewal of the agency.

Heidi Parker (online) inquired about Fourth of July activities and expressed support for the GBA home decorating contest referenced by Fire Chief Pedersen. She also expressed support for permitting hens while restricting roosters and suggested that any new animal ordinance includes a community engagement process to allow existing animal owners adequate transition time.

Adjournment

Mayor Bade adjourned the meeting at 8:04 PM.

ATTEST:

Linda Bade, Mayor

Becca Harth, Interim City Manager/Finance Director

General Fund, GURA Debt Service Fund, GURA General Fund, Parks SDC Fund,
Payments Journal
6/1/2026 to 6/30/2026

Account Number	Account	Amount

1050 1st Security Checking

6/1/2026 Check / Ref #: Payee: 1st Security Bank

Account Number	Account	Amount
4500	Finance/Late Fees	2.25
4260	System Charges	48.91
4345	Transportation Fee	10.00
4260	System Charges	81.52
	Check Amount	**$142.68**

6/2/2026 Check / Ref #: 20919 Payee: NAPA-Davison Auto Parts

Account Number	Account	Amount
6330	Equipment Repair	128.72
6470	Minor Equipment	64.35
	Check Amount	**$193.07**

6/2/2026 Check / Ref #: 20920 Payee: Grainger

Account Number	Account	Amount
6610	Supplies & Services	29.10
6460	Meeting Expense/Admin Supplies	699.17
6610	Supplies & Services	29.10
	Check Amount	**$757.37**

6/2/2026 Check / Ref #: 20921 Payee: IDEXX Distribution, Inc

Account Number	Account	Amount
6640	Testing & Sampling	695.88
	Check Amount	**$695.88**

6/2/2026 Check / Ref #: 20922 Payee: HASCO Stations, LLC

Account Number	Account	Amount
6380	Fuel & Oil	254.56
	Check Amount	**$254.56**

6/2/2026 Check / Ref #: 20923 Payee: Orkin

Account Number	Account	Amount
6455	Janitorial Services	138.93
	Check Amount	**$138.93**

6/2/2026 Check / Ref #: 20924 Payee: Charter Communications

Account Number	Account	Amount
6400	IT Services	305.00
	Check Amount	**$305.00**

6/2/2026 Check / Ref #: 20925 Payee: Centurylink

Account Number	Account	Amount
6630	Telephone/VOIP	66.76
	Check Amount	**$66.76**

6/2/2026 Check / Ref #: 20926 Payee: CARISSA LANDGORD

Account Number	Account	Amount
4260	System Charges	123.35
4260	System Charges	123.35
	Check Amount	**$246.70**

6/2/2026 Check / Ref #: 20927 Payee: Roger Cooper

Account Number	Account	Amount
4260	System Charges	16.68
	Check Amount	**$16.68**

6/2/2026 Check / Ref #: 20928 Payee: Mikael Hesse

Account Number	Account	Amount
6455	Janitorial Services	2,250.00
	Check Amount	**$2,250.00**

6/2/2026 Check / Ref #: 20929 Payee: 3J Consulting, Inc.

Account Number	Account	Amount
6305	Contracted Services PLANNER	4,683.83
	Check Amount	**$4,683.83**

6/2/2026 Check / Ref #: 20930 Payee: AKS Engineering & Forestry LLC

General Fund, GURA Debt Service Fund, GURA General Fund, Parks SDC Fund,

Payments Journal

6/1/2026 to 6/30/2026

6750	Grants Expenses	14,467.50
	Check Amount	**$14,467.50**
6/2/2026 Check / Ref #: 20931 Payee: Tillamook Tire		
6330	Equipment Repair	30.00
	Check Amount	**$30.00**
6/2/2026 Check / Ref #: 20932 Payee: G3 Electric LLC		
6490	Office Equipment Repair	91.10
	Check Amount	**$91.10**
6/2/2026 Check / Ref #: 20933 Payee: Oregon Coast Event Co.		
6280	Community Expenses	7,500.00
	Check Amount	**$7,500.00**
6/2/2026 Check / Ref #: 20934 Payee: ALS GROUP USA, CORP		
6640	Testing & Sampling	630.00
	Check Amount	**$630.00**
6/2/2026 Check / Ref #: 20935 Payee: Rosenberg Builders Supply		
6610	Supplies & Services	7.22
	Check Amount	**$7.22**
6/2/2026 Check / Ref #: 20936 Payee: USA BlueBook		
6640	Testing & Sampling	324.32
6620	System Maintenance & Repair	133.93
	Check Amount	**$458.25**
6/2/2026 Check / Ref #: 20937 Payee: Tillamook Co. Creamery Assn.		
6610	Supplies & Services	20.95
6660	Treatment Chemicals	400.00
	Check Amount	**$420.95**
6/2/2026 Check / Ref #: 20938 Payee: RVS Software		
6320	Dues, Licenses & Subscriptions	760.50
6320	Dues, Licenses & Subscriptions	760.50
	Check Amount	**$1,521.00**
6/2/2026 Check / Ref #: 20939 Payee: Tillamook PUD		
6590	Street Lighting	932.66
6680	Utilities	739.90
	Check Amount	**$1,672.56**
6/8/2026 Check / Ref #: Payee: Pace Payment Systems		
6250	Bank Charges & Fees	763.02
	Check Amount	**$763.02**
6/8/2026 Check / Ref #: Payee: OR Unemployment Department		
	OR SUTA Taxes	145.79
	Check Amount	**$145.79**
6/8/2026 Check / Ref #: Payee: OR State Transit Tax		
	OR State Transit Tax	135.31
	Check Amount	**$135.31**
6/8/2026 Check / Ref #: Payee: OR State Withholding Tax Divisioon		

General Fund, GURA Debt Service Fund, GURA General Fund, Parks SDC Fund,
Payments Journal
6/1/2026 to 6/30/2026

	OR State Taxes	808.46
	Check Amount	**$808.46**
6/8/2026 Check / Ref #: Payee: OR State Workers Comp		
	Workers Benefit Fund Payable	3.62
	Check Amount	**$3.62**
6/8/2026 Check / Ref #: Payee: OR State Withholding Tax Divisioon		
	OR State Taxes	12,998.34
	Check Amount	**$12,998.34**
6/8/2026 Check / Ref #: Payee: EFTPS		
	EFTPS Payable	64,113.42
	Check Amount	**$64,113.42**
6/10/2026 Check / Ref #: 20940 Payee: Local Government Law Group		
6410	Legal Services	5,614.50
	Check Amount	**$5,614.50**
6/10/2026 Check / Ref #: 20941 Payee: CIS		
6650	Travel & Training	35.00
	Check Amount	**$35.00**
6/10/2026 Check / Ref #: 20943 Payee: HASCO Stations, LLC		
6380	Fuel & Oil	137.22
	Check Amount	**$137.22**
6/10/2026 Check / Ref #: 20944 Payee: Koontz, Blasquez & Associates, P.C.		
6240	Auditing & Accounting Services	1,000.00
6240	Auditing & Accounting Services	1,000.00
	Check Amount	**$2,000.00**
6/10/2026 Check / Ref #: 20945 Payee: ASTOUND		
6400	IT Services	100.00
	Check Amount	**$100.00**
6/10/2026 Check / Ref #: 20946 Payee: Orkin		
6455	Janitorial Services	191.07
	Check Amount	**$191.07**
6/10/2026 Check / Ref #: 20947 Payee: Pacific Office Automation		
6470	Minor Equipment	1,201.60
	Check Amount	**$1,201.60**
6/10/2026 Check / Ref #: 20948 Payee: OAWU		
6320	Dues, Licenses & Subscriptions	204.50
6320	Dues, Licenses & Subscriptions	204.49
	Check Amount	**$408.99**
6/10/2026 Check / Ref #: 20949 Payee: Tillamook PUD		
6680	Utilities	3,352.59
	Check Amount	**$3,352.59**
6/10/2026 Check / Ref #: 20950 Payee: Platt		
6500	Office Supplies	67.92
	Check Amount	**$67.92**
6/10/2026 Check / Ref #: 20951 Payee: Grainger		
6470	Minor Equipment	155.04
	Check Amount	**$155.04**

General Fund, GURA Debt Service Fund, GURA General Fund, Parks SDC Fund,
Payments Journal
6/1/2026 to 6/30/2026

6/17/2026 Check / Ref #: 20952 Payee: Grainger

6610	Supplies & Services	72.99
	Check Amount	**$72.99**

6/17/2026 Check / Ref #: 20953 Payee: Country Media

6520	Printing, Advertising & Notice	230.64
6520	Printing, Advertising & Notice	57.66
6415	Legal Notices	190.65
	Check Amount	**$478.95**

6/17/2026 Check / Ref #: 20954 Payee: Verizon

6630	Telephone/VOIP	312.87
	Check Amount	**$312.87**

6/17/2026 Check / Ref #: 20955 Payee: Boyd's Implement Service, LLC

6470	Minor Equipment	40.48
	Check Amount	**$40.48**

6/17/2026 Check / Ref #: 20956 Payee: AKS Engineering & Forestry LLC

6750	Grants Expenses	5,863.75
	Check Amount	**$5,863.75**

6/19/2026 Check / Ref #: Payee: 1st Security Bank

6320	Dues, Licenses & Subscriptions	135.98
6500	Office Supplies	623.72
6320	Dues, Licenses & Subscriptions	19.99
6500	Office Supplies	304.65
6320	Dues, Licenses & Subscriptions	33.99
	Check Amount	**$1,118.33**

6/19/2026 Check / Ref #: Payee: 1st Security Bank

6630	Telephone/VOIP	222.88
	Check Amount	**$222.88**

6/19/2026 Check / Ref #: Payee: 1st Security Bank

6510	Postage & Shipping Costs	138.59
	Check Amount	**$138.59**

6/19/2026 Check / Ref #: Payee: 1st Security Bank

6455	Janitorial Services	66.58
6500	Office Supplies	158.50
6610	Supplies & Services	84.98
	Check Amount	**$310.06**

6/25/2026 Check / Ref #: 20957 Payee: NAPA-Davison Auto Parts

6300	Contracted Services	116.20
	Check Amount	**$116.20**

6/25/2026 Check / Ref #: 20958 Payee: Centurylink

6630	Telephone/VOIP	66.76
	Check Amount	**$66.76**

6/25/2026 Check / Ref #: 20959 Payee: 3J Consulting, Inc.

6305	Contracted Services PLANNER	4,323.33

General Fund, GURA Debt Service Fund, GURA General Fund, Parks SDC Fund,

Payments Journal

6/1/2026 to 6/30/2026

	Check Amount	**$4,323.33**
6/25/2026 Check / Ref #: 20960 Payee: Charter Communications		
6400	IT Services	305.00
	Check Amount	**$305.00**
6/25/2026 Check / Ref #: 20961 Payee: HASCO Stations, LLC		
6380	Fuel & Oil	315.11
	Check Amount	**$315.11**
6/25/2026 Check / Ref #: 20962 Payee: Pacific Office Automation		
6400	IT Services	1,272.00
6470	Minor Equipment	240.32
6470	Minor Equipment	721.98
6400	IT Services	334.00
	Check Amount	**$2,568.30**
6/25/2026 Check / Ref #: 20963 Payee: Port of Garibaldi		
6280	Community Expenses	3,300.00
	Check Amount	**$3,300.00**
6/30/2026 Check / Ref #: Payee: Meritain Health, Inc.		
6010	Personnel Costs	1,938.00
6010	Personnel Costs	117.00
	Check Amount	**$2,055.00**
6/30/2026 Check / Ref #: Payee: OR State Withholding Tax Divisioon		
	OR State Taxes	4,447.18
	Check Amount	**$4,447.18**
6/30/2026 Check / Ref #: Payee: OR State Workers Comp		
	Workers Benefit Fund Payable	62.86
	Check Amount	**$62.86**
6/30/2026 Check / Ref #: Payee: OR Unemployment Department		
	OR SUTA Taxes	1,044.06
	Check Amount	**$1,044.06**
6/30/2026 Check / Ref #: Payee: OR State Transit Tax		
	OR State Transit Tax	62.86
	Check Amount	**$62.86**
6/30/2026 Check / Ref #: Payee: EFTPS		
	EFTPS Payable	15,643.10
	Check Amount	**$15,643.10**
6/30/2026 Check / Ref #: 20969 Payee: Rosenberg Builders Supply		
6500	Office Supplies	30.12
6610	Supplies & Services	18.07
	Check Amount	**$48.19**
6/30/2026 Check / Ref #: 20970 Payee: Boyd's Implement Service, LLC		
6330	Equipment Repair	472.63
	Check Amount	**$472.63**
6/30/2026 Check / Ref #: 20971 Payee: HASCO Stations, LLC		
6380	Fuel & Oil	348.70
	Check Amount	**$348.70**
6/30/2026 Check / Ref #: 20972 Payee: Orkin		
6455	Janitorial Services	382.14
	Check Amount	**$382.14**
6/30/2026 Check / Ref #: 20973 Payee: Consolidated Supply Co.		

General Fund, GURA Debt Service Fund, GURA General Fund, Parks SDC Fund,
Payments Journal
6/1/2026 to 6/30/2026

6620	System Maintenance & Repair	1,984.61
	Check Amount	**$1,984.61**
6/30/2026 Check / Ref #: 20974 Payee: Western Display Fireworks, LTD		
6360	Fireworks	2,500.00
	Check Amount	**$2,500.00**
6/30/2026 Check / Ref #: 20975 Payee: Koontz, Blasquez & Associates, P.C.		
6240	Auditing & Accounting Services	2,500.00
6240	Auditing & Accounting Services	2,500.00
	Check Amount	**$5,000.00**
6/30/2026 Check / Ref #: 20976 Payee: Mikael Hesse		
6455	Janitorial Services	1,400.00
	Check Amount	**$1,400.00**
6/30/2026 Check / Ref #: 20977 Payee: Tillamook Farmers Co-Op		
6610	Supplies & Services	176.39
	Check Amount	**$176.39**
6/30/2026 Check / Ref #: 20978 Payee: Tillamook PUD		
6590	Street Lighting	148.58
6680	Utilities	4,084.68
	Check Amount	**$4,233.26**
6/30/2026 Check / Ref #: GJ-00041 Payee: Interfund Payroll Entries		
2050	Payroll Due to General Fund	54,331.99
	Check Amount	**$54,331.99**
6/30/2026 Check / Ref #: GJ-00041 Payee: Interfund Payroll Entries		
2050	Payroll Due to General Fund	48,274.80
	Check Amount	**$48,274.80**
6/30/2026 Check / Ref #: GJ-00044 Payee: Interfund Payroll Entries		
2050	Payroll Due to General Fund	26,137.02
	Check Amount	**$26,137.02**
6/30/2026 Check / Ref #: GJ-00046 Payee: Interfund Payroll Entries		
2050	Payroll Due to General Fund	22,044.18
	Check Amount	**$22,044.18**
	1050 1st Security Checking Totals	**$904,501.58**
	Report Totals	**$1,092,791.50**
	Records included in total = 143	

Report Options
Check Date: 6/1/2026 to 6/30/2026
Display Notation: Yes

General Fund
Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
Resources						
4000	Available Cash on Hand	0.00	0.00	359,331.00	359,331.00	0.00%
4240	Business Licenses & Permits	9,884.00	9,884.00	10,500.00	616.00	94.13%
4110	FD Levy - Current Year	197,801.08	197,801.08	185,270.00	(12,531.08)	106.76%
4180	Fines & Forfeitures	147.40	147.40	500.00	352.60	29.48%
4230	Franchise Fees	85,644.60	85,644.60	83,460.00	(2,184.60)	102.62%
4740	From TRT to Gen.Fund	76,170.00	76,170.00	76,170.00	0.00	100.00%
4370	GURA Contract	22,432.00	22,432.00	22,432.00	0.00	100.00%
4420	Hall Rent	400.00	400.00	500.00	100.00	80.00%
4465	Homelessness Support	0.00	0.00	55,000.00	55,000.00	0.00%
4470	Interest	17,426.78	17,426.78	11,764.00	(5,662.78)	148.14%
4440	Misc. Revenues	146,638.36	146,638.36	1,000.00	(145,638.36)	14,663.84%
4005	OSFM Recievables	30,842.00	30,842.00	28,000.00	(2,842.00)	110.15%
4220	Planning Fees	4,740.00	4,740.00	4,730.00	(10.00)	100.21%
4100	Property Taxes - Current Year	328,918.00	328,918.00	304,217.00	(24,701.00)	108.12%
4120	Property Taxes - Prior Years	8,153.78	8,153.78	6,815.00	(1,338.78)	119.64%
4380	Rural Fire District Contract	196,792.00	196,792.00	204,958.00	8,166.00	96.02%
4300	State Cigarette Tax Share	456.21	456.21	733.00	276.79	62.24%
4310	State Liquor Revenue Share	13,219.25	13,219.25	13,350.00	130.75	99.02%
4350	State Marijuana Tax Share	1,298.53	1,298.53	1,446.00	147.47	89.80%
4320	State Revenue Sharing	9,312.97	9,312.97	10,298.00	985.03	90.43%
	Transfer from LGIP to bank	188,220.00	188,220.00	0.00	(188,220.00)	0.00%
Unallocated						
	Transfer from LGIP to bank	(313,220.00)	(313,220.00)	0.00	313,220.00	0.00%
	Revenue	**$1,025,276.96**	**$1,025,276.96**	**$1,380,474.00**	**$355,197.04**	
	Gross Profit	**$1,025,276.96**	**$1,025,276.96**	**$1,380,474.00**	**$0.00**	
Expenses						
Administrative						
6240	Auditing & Accounting Services	4,912.50	4,912.50	27,000.00	22,087.50	18.19%
6250	Bank Charges & Fees	10,227.75	10,227.75	3,000.00	(7,227.75)	340.93%
6060	City Manager	29,106.41	29,106.41	32,500.00	3,393.59	89.56%
6025	City Recorder/Clerk	11,448.89	11,448.89	7,693.00	(3,755.89)	148.82%

General Fund

Statement of Revenue and Expenditures

6310	Council Expense	8,001.31	8,001.31	6,000.00	(2,001.31)	133.36%
6320	Dues, Licenses & Subscriptions	4,733.48	4,733.48	6,500.00	1,766.52	72.82%
6070	Finance Director/Assn. Manager	27,565.01	27,565.01	25,692.00	(1,873.01)	107.29%
6220	Homelessness Support	0.00	0.00	55,000.00	55,000.00	0.00%
6390	Insurance	10,062.84	10,062.84	13,800.00	3,737.16	72.92%
6400	IT Services	12,821.98	12,821.98	20,000.00	7,178.02	64.11%
6455	Janitorial Services	16,383.00	16,383.00	20,400.00	4,017.00	80.31%
6410	Legal Services	41,081.23	41,081.23	30,000.00	(11,081.23)	136.94%
6460	Meeting Expense/Admin Supplies	699.17	699.17	1,500.00	800.83	46.61%
6470	Minor Equipment	11,008.32	11,008.32	3,200.00	(7,808.32)	344.01%
6480	Minor Equipment - Office	4,290.00	4,290.00	0.00	(4,290.00)	0.00%
6490	Office Equipment Repair	91.10	91.10	1,000.00	908.90	9.11%
6760	Office Equipment/Software	1,486.28	1,486.28	5,000.00	3,513.72	29.73%
6500	Office Supplies	6,527.16	6,527.16	5,100.00	(1,427.16)	127.98%
6010	Personnel Costs	58,148.41	58,148.41	54,360.00	(3,788.41)	106.97%
6510	Postage & Shipping Costs	0.00	0.00	600.00	600.00	0.00%
6520	Printing, Advertising & Notice	362.72	362.72	5,000.00	4,637.28	7.25%
6630	Telephone/VOIP	804.18	804.18	2,000.00	1,195.82	40.21%
6650	Travel & Training	1,657.40	1,657.40	6,000.00	4,342.60	27.62%
6200	Workers Comp	1,015.39	1,015.39	2,004.00	988.61	50.67%
Fire & Rescue						
6260	Building & Grounds Maint.	19,123.79	19,123.79	7,250.00	(11,873.79)	263.78%
6035	Conflag Reimbursed Payroll	0.00	0.00	28,000.00	28,000.00	0.00%
6300	Contracted Services	17,270.02	17,270.02	12,000.00	(5,270.02)	143.92%
6205	Division Chief-Training	67,993.39	67,993.39	60,000.00	(7,993.39)	113.32%
6320	Dues, Licenses & Subscriptions	11,616.46	11,616.46	7,500.00	(4,116.46)	154.89%
6685	Emergency Response Supplies	235.12	235.12	1,200.00	964.88	19.59%
6330	Equipment Repair	19,772.55	19,772.55	10,000.00	(9,772.55)	197.73%
6080	Fire Chief	95,844.75	95,844.75	100,000.00	4,155.25	95.84%
6090	Fire Department - Call Persons	16,108.00	16,108.00	25,000.00	8,892.00	64.43%
6395	Fire District Formation Fees	0.00	0.00	1,500.00	1,500.00	0.00%
6380	Fuel & Oil	7,884.16	7,884.16	15,000.00	7,115.84	52.56%
6390	Insurance	18,611.00	18,611.00	18,611.00	0.00	100.00%
6400	IT Services	4,199.46	4,199.46	1,500.00	(2,699.46)	279.96%
6470	Minor Equipment	5,672.67	5,672.67	5,000.00	(672.67)	113.45%
6010	Personnel Costs	126,300.31	126,300.31	154,445.00	28,144.69	81.78%
6520	Printing, Advertising & Notice	82.66	82.66	500.00	417.34	16.53%
6550	Protective Clothing	6,895.82	6,895.82	18,000.00	11,104.18	38.31%
	Salaries	77.00	77.00	0.00	(77.00)	0.00%
6019	Salaries - Vol Fire	25.00	25.00	0.00	(25.00)	0.00%

General Fund
Statement of Revenue and Expenditures

6610	Supplies & Services	6,002.00	6,002.00	13,650.00	7,648.00	43.97%
6630	Telephone/VOIP	3,411.14	3,411.14	800.00	(2,611.14)	426.39%
6235	Temporary Summer Firefighter	26,944.25	26,944.25	35,000.00	8,055.75	76.98%
6650	Travel & Training	4,317.24	4,317.24	6,750.00	2,432.76	63.96%
6200	Workers Comp	1,647.48	1,647.48	6,268.00	4,620.52	26.28%
Non Departmental						
9000	Contingency	65,877.00	65,877.00	105,000.00	39,123.00	37.26%
8140	To Street Fund	59,000.00	59,000.00	59,000.00	0.00	100.00%
Planning						
6240	Auditing & Accounting Services	1,500.00	1,500.00	500.00	(1,000.00)	300.00%
6060	City Manager	6,042.63	6,042.63	13,000.00	6,957.37	46.48%
6025	City Recorder/Clerk	4,123.96	4,123.96	3,847.00	(276.96)	107.20%
6305	Contracted Services PLANNER	47,176.89	47,176.89	55,000.00	7,823.11	85.78%
6325	Engineering Services	0.00	0.00	1,500.00	1,500.00	0.00%
6070	Finance Director/Assn. Manager	11,025.99	11,025.99	10,277.00	(748.99)	107.29%
6390	Insurance	6,990.00	6,990.00	6,990.00	0.00	100.00%
6420	Licenses, Dues & Subscriptions	0.00	0.00	250.00	250.00	0.00%
6470	Minor Equipment	0.00	0.00	375.00	375.00	0.00%
6010	Personnel Costs	18,676.13	18,676.13	22,497.00	3,820.87	83.02%
6520	Printing, Advertising & Notice	381.25	381.25	1,500.00	1,118.75	25.42%
6610	Supplies & Services	0.00	0.00	1,200.00	1,200.00	0.00%
6200	Workers Comp	838.03	838.03	829.00	(9.03)	101.09%
Property						
6260	Building & Grounds Maint.	3,824.16	3,824.16	10,000.00	6,175.84	38.24%
6335	Contracted Services PROPERTY	70.00	70.00	1,500.00	1,430.00	4.67%
6330	Equipment Repair	182.16	182.16	1,500.00	1,317.84	12.14%
6390	Insurance	4,325.00	4,325.00	4,325.00	0.00	100.00%
6470	Minor Equipment	226.89	226.89	175.00	(51.89)	129.65%
6010	Personnel Costs	23,593.42	23,593.42	22,352.00	(1,241.42)	105.55%
6150	Public Works Director	15,780.12	15,780.12	16,092.00	311.88	98.06%
6610	Supplies & Services	315.18	315.18	500.00	184.82	63.04%
6680	Utilities	10,999.04	10,999.04	13,130.00	2,130.96	83.77%
6190	Utility Worker II /Lead Worker	20,963.33	20,963.33	10,584.00	(10,379.33)	198.07%
6200	Workers Comp	838.03	838.03	976.00	137.97	85.86%
	Expenses	**$1,025,218.01**	**$1,025,218.01**	**$1,224,222.00**	**$199,003.99**	
	Revenue Less Expenditures	**$58.95**	**$58.95**	**$156,252.00**	**$0.00**	
	Net Change in Fund Balance	**$58.95**	**$58.95**	**$156,252.00**	**$0.00**	

Fund Balances

Beginning Fund Balance	(279,450.89)	(279,450.89)	0.00	0.00	0.00%

General Fund
Statement of Revenue and Expenditures

Net Change in Fund Balance	58.95	58.95	156,252.00	0.00	0.00%
Ending Fund Balance	(279,391.94)	(279,391.94)	0.00	0.00	0.00%

Report Options
Fund: General Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 3 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual
Budget: GENERAL FUND MASTER, GF - Admin

Street Fund
Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
Total Receipts						
4000	Available Cash on Hand	0.00	0.00	23,181.00	23,181.00	0.00%
4470	Interest	1,023.26	1,023.26	625.00	(398.26)	163.72%
4440	Misc. Revenues	38,648.19	38,648.19	500.00	(38,148.19)	7,729.64%
4490	ODOT Grant Income	125,000.00	125,000.00	250,000.00	125,000.00	50.00%
4330	State Highway Fund Rev. Share	70,205.43	70,205.43	72,250.00	2,044.57	97.17%
4345	Transportation Fee	20,037.91	20,037.91	93,540.00	73,502.09	21.42%
Transfers In						
4670	From Gen Fund to Street	59,000.00	59,000.00	59,000.00	0.00	100.00%
4650	From TRT to Street Cap. Imp.	86,373.75	86,373.75	145,495.00	59,121.25	59.37%
	Revenue	**$400,288.54**	**$400,288.54**	**$644,591.00**	**$244,302.46**	
	Gross Profit	**$400,288.54**	**$400,288.54**	**$644,591.00**	**$0.00**	
Expenses						
Salaries & Personal Expenses						
6060	City Manager	24,864.63	24,864.63	31,822.00	6,957.37	78.14%
6025	City Recorder/Clerk	4,123.96	4,123.96	3,847.00	(276.96)	107.20%
6070	Finance Director/Assn. Manager	11,025.99	11,025.99	10,277.00	(748.99)	107.29%
6010	Personnel Costs	52,005.10	52,005.10	58,346.00	6,340.90	89.13%
6150	Public Works Director	21,040.20	21,040.20	21,456.00	415.80	98.06%
6190	Utility Worker II /Lead Worker	31,448.46	31,448.46	21,171.00	(10,277.46)	148.54%
6200	Workers Comp	1,899.03	1,899.03	3,974.00	2,074.97	47.79%
Materials & Services						
6240	Auditing & Accounting Services	3,562.50	3,562.50	8,500.00	4,937.50	41.91%
6300	Contracted Services	488.39	488.39	2,500.00	2,011.61	19.54%
6320	Dues, Licenses & Subscriptions	648.59	648.59	500.00	(148.59)	129.72%
6380	Fuel & Oil	2,506.39	2,506.39	3,500.00	993.61	71.61%
6390	Insurance	9,270.00	9,270.00	9,270.00	0.00	100.00%
6400	IT Services	879.34	879.34	1,200.00	320.66	73.28%
6410	Legal Services	1,838.49	1,838.49	750.00	(1,088.49)	245.13%
6470	Minor Equipment	2,340.40	2,340.40	3,500.00	1,159.60	66.87%
6490	Office Equipment Repair	684.96	684.96	3,500.00	2,815.04	19.57%
6500	Office Supplies	0.00	0.00	250.00	250.00	0.00%

Street Fund

Statement of Revenue and Expenditures

6510	Postage & Shipping Costs	0.00	0.00	1,750.00	1,750.00	0.00%
6520	Printing, Advertising & Notice	57.66	57.66	300.00	242.34	19.22%
6590	Street Lighting	4,378.14	4,378.14	8,000.00	3,621.86	54.73%
6610	Supplies & Services	819.33	819.33	2,200.00	1,380.67	37.24%
6620	System Maintenance & Repair	4,232.56	4,232.56	5,000.00	767.44	84.65%
6630	Telephone/VOIP	801.57	801.57	800.00	(1.57)	100.20%
6650	Travel & Training	1,205.43	1,205.43	1,000.00	(205.43)	120.54%
6680	Utilities	5,649.64	5,649.64	2,000.00	(3,649.64)	282.48%
Capital Outlay						
6750	Grants Expenses	27,881.35	27,881.35	250,000.00	222,118.65	11.15%
Interfund Transfer Expense						
8065	To Trails & Paths from Street	702.00	702.00	722.00	20.00	97.23%
Contingencies						
9000	Contingency	0.00	0.00	10,000.00	10,000.00	0.00%
	Expenses	**$214,354.11**	**$214,354.11**	**$643,591.00**	**$429,236.89**	
	Revenue Less Expenditures	**$185,934.43**	**$185,934.43**	**$1,000.00**	**$0.00**	
	Net Change in Fund Balance	**$185,934.43**	**$185,934.43**	**$1,000.00**	**$0.00**	

Fund Balances

Beginning Fund Balance	(28,619.99)	(28,619.99)	0.00	0.00	0.00%
Net Change in Fund Balance	185,934.43	185,934.43	1,000.00	0.00	0.00%
Ending Fund Balance	157,314.44	157,314.44	0.00	0.00	0.00%

Report Options
Fund: Street Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 3 Accounts
Display Account Categories: Yes
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual
Budget: Street Budget

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Sewer Discount Program

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
4430	Donations	1,069.90	1,069.90	1,500.00	430.10	71.33%
4470	Interest	1,938.71	1,938.71	1,520.00	(418.71)	127.55%
	Revenue	**$3,008.61**	**$3,008.61**	**$3,020.00**	**$11.39**	
	Gross Profit	**$3,008.61**	**$3,008.61**	**$3,020.00**	**$0.00**	
Expenses						
8150	To Wastewater Fund	1,504.00	1,504.00	2,500.00	996.00	60.16%
8175	To Water Fund	1,504.00	1,504.00	2,500.00	996.00	60.16%
	Expenses	**$3,008.00**	**$3,008.00**	**$5,000.00**	**$1,992.00**	
	Revenue Less Expenditures	**$0.61**	**$0.61**	**($1,980.00)**	**$0.00**	
	Net Change in Fund Balance	**$0.61**	**$0.61**	**($1,980.00)**	**$0.00**	
Fund Balances						
	Beginning Fund Balance	15,624.75	15,624.75	0.00	0.00	0.00%
	Net Change in Fund Balance	0.61	0.61	(1,980.00)	0.00	0.00%
	Ending Fund Balance	15,625.36	15,625.36	0.00	0.00	0.00%

Report Options
Fund: Sewer Discount Program
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 1 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual
Budget: Sewer Discount

Wastewater Fund

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
4500	Finance/Late Fees	161.84	161.84	3,050.00	2,888.16	5.31%
4730	From Sewer Discoun Fund To WW	960.00	960.00	2,500.00	1,540.00	38.40%
4780	From TRT to WW	15,000.00	15,000.00	15,000.00	0.00	100.00%
4550	Grants	0.00	0.00	85,000.00	85,000.00	0.00%
4440	Misc. Revenues	46,961.60	46,961.60	0.00	(46,961.60)	0.00%
4260	System Charges	751,788.88	751,788.88	793,356.00	41,567.12	94.76%
	Revenue	**$814,872.32**	**$814,872.32**	**$898,906.00**	**$84,033.68**	
	Gross Profit	**$814,872.32**	**$814,872.32**	**$898,906.00**	**$0.00**	
Expenses						
7130	WWTP-OECDD Loan -- Interest	337.02	337.02	1,977.00	1,639.98	17.05%
7140	WWTP-OECDD Loan -- Principal	31,172.29	31,172.29	35,934.00	4,761.71	86.75%
6240	Auditing & Accounting Services	12,062.50	12,062.50	20,000.00	7,937.50	60.31%
6250	Bank Charges & Fees	1,245.17	1,245.17	3,500.00	2,254.83	35.58%
6260	Building & Grounds Maint.	3,099.26	3,099.26	750.00	(2,349.26)	413.23%
6060	City Manager	49,729.15	49,729.15	63,644.00	13,914.85	78.14%
6025	City Recorder/Clerk	23,882.85	23,882.85	23,080.00	(802.85)	103.48%
9011	Committed to USDA Loan Reserve	0.00	0.00	76,943.00	76,943.00	0.00%
9000	Contingency	0.00	0.00	10,000.00	10,000.00	0.00%
6300	Contracted Services	1,583.79	1,583.79	3,500.00	1,916.21	45.25%
6320	Dues, Licenses & Subscriptions	11,104.05	11,104.05	7,000.00	(4,104.05)	158.63%
6330	Equipment Repair	3,693.83	3,693.83	5,000.00	1,306.17	73.88%
6070	Finance Director/Assn. Manager	22,051.98	22,051.98	20,554.00	(1,497.98)	107.29%
6380	Fuel & Oil	2,641.54	2,641.54	5,500.00	2,858.46	48.03%
6750	Grants Expenses	0.00	0.00	85,000.00	85,000.00	0.00%
6820	Inflow/Infiltration Control	4,956.25	4,956.25	20,000.00	15,043.75	24.78%
6390	Insurance	27,626.00	27,626.00	26,458.00	(1,168.00)	104.41%
6400	IT Services	3,102.87	3,102.87	3,500.00	397.13	88.65%
6410	Legal Services	2,975.75	2,975.75	500.00	(2,475.75)	595.15%
6470	Minor Equipment	817.71	817.71	8,000.00	7,182.29	10.22%
6760	Office Equipment/Software	0.00	0.00	500.00	500.00	0.00%
6500	Office Supplies	628.43	628.43	500.00	(128.43)	125.69%

Wastewater Fund

Statement of Revenue and Expenditures

6245	Overtime/Vacation Payout	0.00	0.00	2,500.00	2,500.00	0.00%
6010	Personnel Costs	115,155.12	115,155.12	152,863.00	37,707.88	75.33%
6510	Postage & Shipping Costs	0.00	0.00	1,500.00	1,500.00	0.00%
6520	Printing, Advertising & Notice	57.66	57.66	100.00	42.34	57.66%
6150	Public Works Director	36,820.32	36,820.32	37,548.00	727.68	98.06%
6600	Sewer Discount	141.48	141.48	2,500.00	2,358.52	5.66%
6610	Supplies & Services	777.65	777.65	1,200.00	422.35	64.80%
6620	System Maintenance & Repair	6,062.15	6,062.15	20,000.00	13,937.85	30.31%
6865	System Repair/Replace	15,194.16	15,194.16	15,000.00	(194.16)	101.29%
6630	Telephone/VOIP	1,054.92	1,054.92	2,064.00	1,009.08	51.11%
6640	Testing & Sampling	16,056.36	16,056.36	13,500.00	(2,556.36)	118.94%
6650	Travel & Training	2,054.85	2,054.85	7,500.00	5,445.15	27.40%
6660	Treatment Chemicals	20,428.58	20,428.58	30,500.00	10,071.42	66.98%
9002	Unassigned/Unappropriated	0.00	0.00	4,757.00	4,757.00	0.00%
6680	Utilities	25,200.79	25,200.79	39,000.00	13,799.21	64.62%
6190	Utility Worker II /Lead Worker	65,389.36	65,389.36	64,463.00	(926.36)	101.44%
6200	Workers Comp	2,253.74	2,253.74	5,627.00	3,373.26	40.05%
7100	WWTP-USDA -- Interest	79,900.19	79,900.19	44,055.00	(35,845.19)	181.36%
7110	WWTP-USDA -- Principal	34,952.37	34,952.37	32,889.00	(2,063.37)	106.27%
	Expenses	**$624,210.14**	**$624,210.14**	**$899,406.00**	**$275,195.86**	
	Revenue Less Expenditures	**$190,662.18**	**$190,662.18**	**($500.00)**	**$0.00**	
	Net Change in Fund Balance	**$190,662.18**	**$190,662.18**	**($500.00)**	**$0.00**	

Fund Balances

Beginning Fund Balance	512,149.35	512,149.35	0.00	0.00	0.00%
Net Change in Fund Balance	190,662.18	190,662.18	(500.00)	0.00	0.00%
Ending Fund Balance	702,811.53	702,811.53	0.00	0.00	0.00%

Report Options
Fund: Wastewater Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 3 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual
Budget: Wastewater Budget

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Water Fund

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
4581	Contract Services - WB	20,170.71	20,170.71	15,000.00	(5,170.71)	134.47%
4020	Debt Mgmt - Watseco Barview	13,270.32	13,270.32	12,000.00	(1,270.32)	110.59%
4500	Finance/Late Fees	1,089.09	1,089.09	3,500.00	2,410.91	31.12%
4790	From TRT To Water	15,000.00	15,000.00	15,000.00	0.00	100.00%
4440	Misc. Revenues	46,961.60	46,961.60	2,000.00	(44,961.60)	2,348.08%
4280	Shutff/Turn-on Fees	50.00	50.00	1,000.00	950.00	5.00%
4260	System Charges	1,048,199.44	1,048,199.44	625,677.00	(422,522.44)	167.53%
4725	Utility Discount Fund to Water	960.00	960.00	2,500.00	1,540.00	38.40%
	Revenue	**$1,145,701.16**	**$1,145,701.16**	**$676,677.00**	**($469,024.16)**	
	Gross Profit	**$1,145,701.16**	**$1,145,701.16**	**$676,677.00**	**$0.00**	
Expenses						
6240	Auditing & Accounting Services	12,062.50	12,062.50	20,000.00	7,937.50	60.31%
6250	Bank Charges & Fees	912.88	912.88	3,500.00	2,587.12	26.08%
6260	Building & Grounds Maint.	1,431.35	1,431.35	2,500.00	1,068.65	57.25%
6060	City Manager	49,729.15	49,729.15	63,644.00	13,914.85	78.14%
6025	City Recorder/Clerk	23,882.85	23,882.85	23,080.00	(802.85)	103.48%
9000	Contingency	0.00	0.00	10,000.00	10,000.00	0.00%
6300	Contracted Services	1,198.20	1,198.20	3,500.00	2,301.80	34.23%
6320	Dues, Licenses & Subscriptions	10,916.17	10,916.17	2,000.00	(8,916.17)	545.81%
6755	Engineering	0.00	0.00	5,000.00	5,000.00	0.00%
6330	Equipment Repair	3,269.13	3,269.13	1,250.00	(2,019.13)	261.53%
6070	Finance Director/Assn. Manager	22,051.98	22,051.98	20,554.00	(1,497.98)	107.29%
6380	Fuel & Oil	2,575.41	2,575.41	5,500.00	2,924.59	46.83%
6990	IFA Loan - Principal	5,422.30	5,422.30	5,423.00	0.70	99.99%
6980	IFA-Loan Interest	1,252.29	1,252.29	1,253.00	0.71	99.94%
6390	Insurance	14,917.00	14,917.00	14,918.00	1.00	99.99%
6400	IT Services	3,501.89	3,501.89	3,500.00	(1.89)	100.05%
6410	Legal Services	2,506.76	2,506.76	1,000.00	(1,506.76)	250.68%
6470	Minor Equipment	2,600.73	2,600.73	4,200.00	1,599.27	61.92%
6760	Office Equipment/Software	0.00	0.00	2,500.00	2,500.00	0.00%
6500	Office Supplies	564.24	564.24	250.00	(314.24)	225.70%
6245	Overtime/Vacation Payout	0.00	0.00	5,000.00	5,000.00	0.00%

Water Fund

Statement of Revenue and Expenditures

6010	Personnel Costs	117,164.15	117,164.15	178,947.00	61,782.85	65.47%
6510	Postage & Shipping Costs	138.59	138.59	1,500.00	1,361.41	9.24%
6520	Printing, Advertising & Notice	57.66	57.66	100.00	42.34	57.66%
6150	Public Works Director	31,560.24	31,560.24	32,184.00	623.76	98.06%
6600	Sewer Discount	76.26	76.26	2,500.00	2,423.74	3.05%
6610	Supplies & Services	1,873.65	1,873.65	1,500.00	(373.65)	124.91%
6620	System Maintenance & Repair	27,497.43	27,497.43	35,000.00	7,502.57	78.56%
6630	Telephone/VOIP	969.64	969.64	2,064.00	1,094.36	46.98%
6640	Testing & Sampling	6,841.39	6,841.39	4,000.00	(2,841.39)	171.03%
8145	To PWE Reserve Fund	0.00	0.00	10,000.00	10,000.00	0.00%
6650	Travel & Training	1,855.45	1,855.45	8,500.00	6,644.55	21.83%
6660	Treatment Chemicals	1,200.00	1,200.00	9,000.00	7,800.00	13.33%
9002	Unassigned/Unappropriated	0.00	0.00	47,669.00	47,669.00	0.00%
6680	Utilities	17,843.34	17,843.34	22,660.00	4,816.66	78.74%
6190	Utility Worker II /Lead Worker	91,904.34	91,904.34	115,484.00	23,579.66	79.58%
6200	Workers Comp	2,253.74	2,253.74	6,997.00	4,743.26	32.21%
	Expenses	**$460,030.71**	**$460,030.71**	**$676,677.00**	**$216,646.29**	
	Revenue Less Expenditures	**$685,670.45**	**$685,670.45**	**$0.00**	**$0.00**	
	Net Change in Fund Balance	**$685,670.45**	**$685,670.45**	**$0.00**	**$0.00**	

Fund Balances

Beginning Fund Balance	417,903.25	417,903.25	0.00	0.00	0.00%
Net Change in Fund Balance	685,670.45	685,670.45	0.00	0.00	0.00%
Ending Fund Balance	1,103,573.70	1,103,573.70	0.00	0.00	0.00%

Report Options
Fund: Water Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 3 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual
Budget: Water Budget

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TRT Fund

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
TRT Tourism						
4584	Cash on Hand	0.00	0.00	486,822.00	486,822.00	0.00%
4520	Event Revenue	9,372.00	9,372.00	10,000.00	628.00	93.72%
4535	Fees	0.00	0.00	250.00	250.00	0.00%
4470	Interest	33,617.33	33,617.33	20,642.00	(12,975.33)	162.86%
4440	Misc. Revenues	9,257.32	9,257.32	100.00	(9,157.32)	9,257.32%
4140	TRT - General Use	204,590.13	204,590.13	276,667.00	72,076.87	73.95%
4150	TRT - Tourism	23,678.87	23,678.87	23,333.00	(345.87)	101.48%
	Revenue	**$280,515.65**	**$280,515.65**	**$817,814.00**	**$537,298.35**	
	Gross Profit	**$280,515.65**	**$280,515.65**	**$817,814.00**	**$0.00**	
Expenses						
TRT Community						
6240	Auditing & Accounting Services	1,500.00	1,500.00	10,000.00	8,500.00	15.00%
6280	Community Expenses	12,300.00	12,300.00	17,000.00	4,700.00	72.35%
9000	Contingency	0.00	0.00	10,000.00	10,000.00	0.00%
6300	Contracted Services	352.64	352.64	7,500.00	7,147.36	4.70%
6360	Fireworks	9,750.00	9,750.00	10,000.00	250.00	97.50%
6610	Supplies & Services	935.07	935.07	1,500.00	564.93	62.34%
8045	To Gen.Fund	76,170.00	76,170.00	76,170.00	0.00	100.00%
8070	To PSE Fund for Fire Equip/Veh	25,000.00	25,000.00	25,000.00	0.00	100.00%
8140	To Street Fund	86,373.75	86,373.75	145,497.00	59,123.25	59.36%
8150	To Wastewater Fund	15,000.00	15,000.00	15,000.00	0.00	100.00%
8175	To Water Fund	15,000.00	15,000.00	15,000.00	0.00	100.00%
TRT Tourism						
6060	City Manager	37,296.78	37,296.78	47,733.00	10,436.22	78.14%
6025	City Recorder/Clerk	16,495.68	16,495.68	15,386.00	(1,109.68)	107.21%
6690	Event Expenses	17,111.42	17,111.42	20,000.00	2,888.58	85.56%
6070	Finance Director/Assn. Manager	16,539.09	16,539.09	15,415.00	(1,124.09)	107.29%
6015	Overtime/Vacation Payout	0.00	0.00	2,500.00	2,500.00	0.00%
6010	Personnel Costs	34,909.52	34,909.52	43,146.00	8,236.48	80.91%
6530	Promotional Media Reimb. Prgm.	0.00	0.00	3,000.00	3,000.00	0.00%
6488	Refundable Deposits	0.00	0.00	500.00	500.00	0.00%

TRT Fund

Statement of Revenue and Expenditures

9020	Restricted to Tourism Promo	0.00	0.00	25,000.00	25,000.00	0.00%
9002	Unassigned/Unappropriated	0.00	0.00	310,871.00	310,871.00	0.00%
6200	Workers Comp	644.18	644.18	1,596.00	951.82	40.36%
	Expenses	**$365,378.13**	**$365,378.13**	**$817,814.00**	**$452,435.87**	
	Revenue Less Expenditures	**($84,862.48)**	**($84,862.48)**	**$0.00**	**$0.00**	
	Net Change in Fund Balance	**($84,862.48)**	**($84,862.48)**	**$0.00**	**$0.00**	

Fund Balances

Beginning Fund Balance	642,905.97	642,905.97	0.00	0.00	0.00%
Net Change in Fund Balance	(84,862.48)	(84,862.48)	0.00	0.00	0.00%
Ending Fund Balance	558,043.49	558,043.49	0.00	0.00	0.00%

Report Options
Fund: TRT Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 1 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual
Budget: Transient Room Tax MASTER BUDGET

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Payroll Liability Fund

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
4470	Interest	3,911.90	3,911.90	2,212.00	(1,699.90)	176.85%
	Revenue	**$3,911.90**	**$3,911.90**	**$2,212.00**	**($1,699.90)**	
	Gross Profit	**$3,911.90**	**$3,911.90**	**$2,212.00**	**$0.00**	
Expenses						
6010	Personnel Costs	0.00	0.00	25,000.00	25,000.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$25,000.00**	**$25,000.00**	
	Revenue Less Expenditures	**$3,911.90**	**$3,911.90**	**($22,788.00)**	**$0.00**	
	Net Change in Fund Balance	**$3,911.90**	**$3,911.90**	**($22,788.00)**	**$0.00**	
Fund Balances						
	Beginning Fund Balance	84,127.69	84,127.69	0.00	0.00	0.00%
	Net Change in Fund Balance	3,911.90	3,911.90	(22,788.00)	0.00	0.00%
	Ending Fund Balance	88,039.59	88,039.59	0.00	0.00	0.00%

Report Options
Fund: Payroll Liability Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 1 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual
Budget: Payroll Liabilities Budget

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PSE Fund

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
Total Receipts						
4645	Interest - Fire	3,280.92	3,280.92	3,006.00	(274.92)	109.15%
4005	OSFM Recievables	34,387.50	34,387.50	0.00	(34,387.50)	0.00%
Transfers In						
4630	From TRT for Fire Equip/Veh	25,000.00	25,000.00	25,000.00	0.00	100.00%
	Revenue	**$62,668.42**	**$62,668.42**	**$28,006.00**	**($34,662.42)**	
	Gross Profit	**$62,668.42**	**$62,668.42**	**$28,006.00**	**$0.00**	
	Revenue Less Expenditures	**$62,668.42**	**$62,668.42**	**$28,006.00**	**$0.00**	
	Net Change in Fund Balance	**$62,668.42**	**$62,668.42**	**$28,006.00**	**$0.00**	
Fund Balances						
	Beginning Fund Balance	(42,256.74)	(42,256.74)	0.00	0.00	0.00%
	Net Change in Fund Balance	62,668.42	62,668.42	28,006.00	0.00	0.00%
	Ending Fund Balance	20,411.68	20,411.68	0.00	0.00	0.00%

Report Options
Fund: PSE Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 3 Accounts
Display Account Categories: Yes
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual

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PWE Reserve Fund

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
4000	Available Cash on Hand	0.00	0.00	50,561.00	50,561.00	0.00%
4720	From Water Fund to PWE	0.00	0.00	10,000.00	10,000.00	0.00%
4470	Interest	5,390.03	5,390.03	448.00	(4,942.03)	1,203.13%
	Revenue	**$5,390.03**	**$5,390.03**	**$61,009.00**	**$55,618.97**	
	Gross Profit	**$5,390.03**	**$5,390.03**	**$61,009.00**	**$0.00**	
Expenses						
6810	Vehicles/Equipment	0.00	0.00	50,000.00	50,000.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$50,000.00**	**$50,000.00**	
	Revenue Less Expenditures	**$5,390.03**	**$5,390.03**	**$11,009.00**	**$0.00**	
	Net Change in Fund Balance	**$5,390.03**	**$5,390.03**	**$11,009.00**	**$0.00**	
Fund Balances						
	Beginning Fund Balance	57,494.90	57,494.90	0.00	0.00	0.00%
	Net Change in Fund Balance	5,390.03	5,390.03	11,009.00	0.00	0.00%
	Ending Fund Balance	62,884.93	62,884.93	0.00	0.00	0.00%

Report Options
Fund: PWE Reserve Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 3 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual
Budget: PWE Reserve Budget

Parks SDC Fund, Stormwater SDC Fund, System Development Fund, Transportation SDC Fund, Wastewater SDC Fund,

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
4585	For Parks SDC	4,116.61	4,116.61	30,600.00	26,483.39	13.45%
4583	For Storm Sewer SDC	8,877.69	8,877.69	80,800.00	71,922.31	10.99%
4597	For Streets SDC	7,801.60	7,801.60	60,550.00	52,748.40	12.88%
4596	For Wastewater SDC	13,710.55	13,710.55	95,000.00	81,289.45	14.43%
4599	for Water SDC	19,699.87	19,699.87	75,000.00	55,300.13	26.27%
4470	Interest	44,848.86	44,848.86	27,373.00	(17,475.86)	163.84%
	Revenue	**$99,055.18**	**$99,055.18**	**$369,323.00**	**$270,267.82**	
	Gross Profit	**$99,055.18**	**$99,055.18**	**$369,323.00**	**$0.00**	
Expenses						
6835	Parks Dept. System Improvement	0.00	0.00	55,000.00	55,000.00	0.00%
6830	Stormwater Dept System Improv.	916.09	916.09	110,000.00	109,083.91	0.83%
6825	Street Dept. System Improvemen	0.00	0.00	275,000.00	275,000.00	0.00%
6840	Water Dept. System Improvement	0.00	0.00	175,000.00	175,000.00	0.00%
6815	WW Dept. System Improvement	20,204.84	20,204.84	175,000.00	154,795.16	11.55%
	Expenses	**$21,120.93**	**$21,120.93**	**$790,000.00**	**$768,879.07**	
	Revenue Less Expenditures	**$77,934.25**	**$77,934.25**	**($420,677.00)**	**$0.00**	
	Net Change in Fund Balance	**$77,934.25**	**$77,934.25**	**($420,677.00)**	**$0.00**	
Fund Balances						
	Beginning Fund Balance	1,149,409.58	1,149,409.58	0.00	0.00	0.00%
	Net Change in Fund Balance	77,934.25	77,934.25	(420,677.00)	0.00	0.00%
	Ending Fund Balance	1,227,343.83	1,227,343.83	0.00	0.00	0.00%

Report Options
Fund: Parks SDC Fund, System Development Fund, Stormwater SDC Fund, Transportation SDC Fund, Wastewater SDC Fund, Water SDC Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 3 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual

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WW Debt Bond Fund

Statement of Revenue and Expenditures

Account Number		Current Period Jul 2025 Jun 2026 Actual	Year-To-Date Jul 2025 Jun 2026 Actual	Annual Budget Jul 2025 Jun 2026	Annual Budget Jul 2025 Jun 2026 Variance	Jul 2025 Jun 2026 Percent of Budget
Revenue & Expenditures						
Revenue						
4000	Available Cash on Hand	0.00	0.00	227,887.00	227,887.00	0.00%
4470	Interest	3,661.16	3,661.16	9,663.00	6,001.84	37.89%
4100	Property Taxes - Current Year	38,208.24	38,208.24	38,767.00	558.76	98.56%
4120	Property Taxes - Prior Years	515.53	515.53	950.00	434.47	54.27%
	Revenue	**$42,384.93**	**$42,384.93**	**$277,267.00**	**$234,882.07**	
	Gross Profit	**$42,384.93**	**$42,384.93**	**$277,267.00**	**$0.00**	
Expenses						
9009	Restricted to Sewer Bond Pymt.	0.00	0.00	237,549.00	237,549.00	0.00%
7175	WW Bond Payment - Interest	3,804.00	3,804.00	3,804.00	0.00	100.00%
7180	WW Bond Payment - Principal	35,914.00	35,914.00	35,914.00	0.00	100.00%
	Expenses	**$39,718.00**	**$39,718.00**	**$277,267.00**	**$237,549.00**	
	Revenue Less Expenditures	**$2,666.93**	**$2,666.93**	**$0.00**	**$0.00**	
	Net Change in Fund Balance	**$2,666.93**	**$2,666.93**	**$0.00**	**$0.00**	
Fund Balances						
	Beginning Fund Balance	231,127.89	231,127.89	0.00	0.00	0.00%
	Net Change in Fund Balance	2,666.93	2,666.93	0.00	0.00	0.00%
	Ending Fund Balance	233,794.82	233,794.82	0.00	0.00	0.00%

Report Options
Fund: WW Debt Bond Fund
Period: 7/1/2025 to 6/30/2026
Detail Level: Level 1 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Budget - Actual
Expense Reporting Method: Budget - Actual
Budget: Wastewater Debt Budget

OREGON STATE TREASURY

Client Services
PO Box 11760
Harrisburg, PA 17108-1760

ACCOUNT STATEMENT

GARIBALDI CITY OF

For the Month Ending
June 30, 2026

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Contents

Accounts included in Statement

5701 GARIBALDI CITY OF

Important Messages

Oregon LGIP will be closed on 07/03/2026 for Independence Day (observed).

GARIBALDI CITY OF
BECCA HARTH
PO BOX 708
GARIBALDI, OR 97118

Online Access www.oregon.gov/lgip **Customer Service** 1-855-678-5447

Important Disclosures

Important Disclosures

This statement is for general information purposes only and is not intended to provide specific advice or recommendations. PFM Asset Management ("PFMAM"), a division of U.S. Bancorp Asset Management, Inc., as administrator for the Oregon State Treasury (Treasury), provides administrative and operational support for the Oregon Local Government Investment Pool (LGIP or pool).

Information about the LGIP can be found in the Information Statement found on Treasury's website at www.oregon.gov/lgip.

Questions About an Account This monthly statement is intended to detail the activity of any accounts held by participants in the pool. Please review the detail pages of this statement carefully. Any inquiries or requests for further information should be directed to PFMAM Client Services at (855) OST-LGIP or (855) 678-5447.

Any disputes/objections to any of transactions in a statement should be addressed, within 60 days of receipt of the statement, to PFM Asset Management, Compliance Department, 213 Market Street, Harrisburg, PA 17101. To protect your rights, if you initially report orally any inaccuracy or discrepancy, you should confirm the report in writing. Participants may also contact Treasury directly at (800) 452-0345.

Portfolio Treasury manages the pool in the same manner it oversees the management of state funds and in accordance with the prudent investor rule (ORS 293.726). The pool is commingled with state funds in the Oregon Short Term Fund (OSTF), which is not managed as a stable net asset value fund. Participants should be aware that preservation of principal is not assured by Treasury, the Oregon Investment Council, or the OSTF Board. Furthermore, account balances are not guaranteed or otherwise protected by Treasury, PFMAM, the FDIC, or any other government agency. Investment in securities involves risks, including the possible loss of the amount invested.

Compliance with Tax Law and Debt Covenants Treasury and PFMAM make no representations as to whether the pool complies with Section 148 of the Internal Revenue Code of 1986. Accordingly, the pool may not be appropriate for the investment of bond proceeds. Bond covenants may also restrict the investment of bond proceeds and may preclude the pool as a permitted investment option. Participants should discuss arbitrage rebate, yield restriction, and other applicable bond provisions with their bond counsel prior to depositing bond proceeds in the pool.

Key Terms and Definitions

Current Yield, for the purpose of the pool, is the average of the annualized variable interest rate set by Treasury over the last seven days. The yields quoted should not be considered a representation of the yield of the fund in the future, since the yield is not fixed.

Dividends represent interest paid on a pool account. Interest is accrued daily on each pool account based on an account's closing balance and a variable interest rate set by Treasury. Interest is paid to accounts on the last business day of the month.

Monthly distribution yield, for the purpose of the pool, represents the net change in the value of one share (normally $1.00 per share) resulting from all dividends declared during the month by a fund expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

Purchases represent all credits to a pool account, including those initiated by an account's owner and its authorized agents, those initiated by another pool participant and its authorized agents, those initiated by approved third-party entities (e.g., state agencies), and those initiated by Treasury and its authorized agents (e.g., dividends).

Redemptions represent all debits from a pool account, including those initiated by an account's owner and its authorized agents, and those initiated by Treasury and its authorized agents (e.g., fees).

OREGON
STATE
TREASURY

Account Statement - Transaction Summary

For the Month Ending **June 30, 2026**

GARIBALDI CITY OF - GARIBALDI CITY OF - 5701

Oregon LGIP

Opening Balance	3,008,840.19
Purchases	34,952.06
Redemptions	(188,220.10)
Closing Balance	**$2,855,572.15**
Dividends	9,407.98

Asset Summary

	June 30, 2026	May 31, 2026
Oregon LGIP	2,855,572.15	3,008,840.19
Total	**$2,855,572.15**	**$3,008,840.19**

OREGON STATE TREASURY

Account Statement

For the Month Ending **June 30, 2026**

GARIBALDI CITY OF - GARIBALDI CITY OF - 5701

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Balance
Oregon LGIP					
Opening Balance					**3,008,840.19**
06/01/26	06/01/26	SFMS Fr:Administrative Services, Dept 70Revenue Sharing Tax	1.00	1,511.70	3,010,351.89
06/01/26	06/01/26	LGIP Fees - Received ACH (1 @ $0.10 - From 5701) - May 2026	1.00	(0.10)	3,010,351.79
06/04/26	06/04/26	SFMS Fr:OLCC 70OLCC Tax (Liquor)	1.00	1,307.49	3,011,659.28
06/05/26	06/05/26	Redemption - ACH Redemption	1.00	(188,220.00)	2,823,439.28
06/12/26	06/12/26	Tillamook County - June 2026 Tax Distribution w/HERT & Schools	1.00	16,424.84	2,839,864.12
06/17/26	06/17/26	ODOT - ODOT PYMNT	1.00	5,935.96	2,845,800.08
06/26/26	06/26/26	SFMS Fr:Administrative Services, Dept 70City Cigarette Tax	1.00	40.23	2,845,840.31
06/30/26	06/30/26	SFMS Fr:Administrative Services, Dept 70Qtrly HB 3400 Local Option Tax Dist	1.00	323.86	2,846,164.17
06/30/26	07/01/26	Accrual Income Div Reinvestment - Distributions	1.00	9,407.98	2,855,572.15
Closing Balance					**2,855,572.15**

	Month of June	Fiscal YTD July-June
Opening Balance	3,008,840.19	2,462,189.73
Purchases	34,952.06	783,187.97
Redemptions	(188,220.10)	(389,805.55)
Closing Balance	**2,855,572.15**	**2,855,572.15**
Dividends	9,407.98	115,098.95

Closing Balance	2,855,572.15
Average Monthly Balance	2,861,908.14
Monthly Distribution Yield	4.00%

Pro-Tem/Interim City Manager

Agreement City of Garibaldi, Oregon

This Pro-Tem-City Manager Agreement ("Agreement") is entered into by and between the City of Garibaldi ("City") and Becca Harth ("Employee"), who currently serves as the Finance Director for the City.

1. Purpose

The purpose of this Agreement is to establish the terms and conditions under which the Employee shall serve as Pro-Tem - City Manager while continuing to perform the duties of Finance Director.

2. Appointment

Effective May 13, 2026, the City hereby appoints the Employee to serve as Pro-Tem City Manager in addition to the Employee's current position as Finance Director.

The Employee accepts the appointment and agrees to perform the duties and responsibilities customarily assigned to the Pro-Tem City Manager and Finance Director positions, subject to the direction and authority of the City Council.

3. Term

This Agreement shall commence on May 13, 2026, and shall remain in effect until:

- A permanent City Manager is appointed and assumes duties;
- The City Council terminates the pro-tem appointment; or
- The Employee resigns from the pro-tem assignment,

whichever occurs first.

4. Compensation

During the term of this Agreement, the Employee shall receive:

- Regular salary and benefits associated with the Finance Director position; and
- Additional compensation in the amount of $7,000 per month/pay period as pro-tem assignment pay.

The pro-tem assignment pay shall cease upon termination of the pro-tem appointment.

5. Duties and Responsibilities

The Employee shall continue to perform the duties of Finance Director and shall additionally perform the duties of pro-tem City Manager as established by:

- The Garibaldi Municipal Code;
- Applicable Oregon law;
- City personnel policies; and
- Direction provided by the City Council.

The City acknowledges that workload priorities may require adjustment during the pro-tem assignment period.

6. Work Schedule

The Employee shall devote the time reasonably necessary to fulfill the responsibilities of both positions. The City Council may authorize administrative support, schedule adjustments, or other operational accommodations as needed.

7. Benefits

Except as expressly modified by this Agreement, all salary, retirement, insurance, leave accruals, and employment benefits applicable to the Employee's position as Finance Director shall remain in effect.

8. Authority

As pro-tem City Manager, the Employee shall possess the administrative authority customarily granted to the City Manager under City ordinances, resolutions, policies, and applicable law, subject to limitations established by the City Council.

9. Evaluation

The Employee's performance as pro-tem City Manager shall be evaluated by the City Council during the term of this Agreement.

10. At-Will Interim Assignment

The pro-tem appointment is temporary and at the pleasure of the City Council. Nothing in this Agreement alters the Employee's underlying employment status with the City unless otherwise provided by contract or law.

11. Entire Agreement

This Agreement constitutes the entire agreement between the parties regarding the pro-tem appointment and supersedes any prior oral or written understandings related to the subject matter herein.

12. Amendment

This Agreement may only be amended in writing and approved by the City Council.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

______________________________ ________________

Linda Bade, Mayor Date

______________________________ ________________

Becca Harth, Interim City Manager Date

PO Box 708, Garibaldi, OR 97118
Office: (503) 322-3327
City Email: city@garibaldi.gov

CITY OF GARIBALDI, OREGON

RESIDENT PARKING PERMIT

PERMIT NO.: ____________

This parking permit authorizes the residents of **408 Garibaldi Avenue, Garibaldi, Oregon**, to park in designated areas subject to all applicable City parking regulations. Vehicles MUST have valid vehicle registration.

VEHICLE LICENSE PLATE: ___________________________

VEHICLE MAKE/MODEL: _____________________________

VALID FROM: _______________ THROUGH: _______________

RESIDENT PARKING ONLY

This permit:

- Must be clearly displayed in the vehicle while parked.
- Is valid only for the vehicle identified above unless otherwise authorized by the City.
- Does not authorize parking in fire lanes, no-parking zones, ADA-accessible spaces without proper authorization, or any area where parking is prohibited by law.
- May be revoked for misuse, alteration, duplication, or transfer to an unauthorized person.
- Remains the property of the City of Garibaldi.

AUTHORIZED BY: ___________________________________

TITLE: ____

DATE ISSUED: ______________________________________

CITY OF GARIBALDI

September 2024

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
1	2	3	4 **Utility Billing** ACH Process Penalites, Late Notices Shut Off Notices	5 **Utility Billing** Reports Billing Process Service/Maint Orders	6 Pull Final AR Data	7
8	9	10	11	12 Civic to process BW & SM Parallel Payroll	13	14
15	16	17 Final General Ledger Data Pull (End of Day) Pull Final Inventory Data Pull Final Asset Data Pull Final Project Data	18	19 **Payroll** Processing Recreate 9/26 payroll	20 **Payroll** Processing Recreate 9/26 payroll mipayonline setup	21
22	23 **Accounts Receivable (PM)** Setup Entry Invoices & Statements Reports	24 **General Ledger** Accounts Journal Entries Budget Entries Reports miExcel	25 **Utility Billing** Live Billing	26 **Payroll** Live Payroll Processing **Utility Billing** Mobile Service Orders	27 **Payroll** Live Payroll Processing	28
29	30 Return miViewPoint Setup Spreadsheet					

October 2024

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
		1 **Asset Management** Setup Processes & Reports **Materials Management** Setup Processes & Reports	2 **Project Accounting** Setup Processes & Reports	3 **GL Rec** Balance SubSystems Bank Reconciliations	4	5
6	7	8	9	10	11	12
13	14	15	16 **miViewPoint** Overview of Si Setup	17 **miViewPoint** Department Training Multiple sessions	18	19
20	21	22 **miPayOnline** Time Entry Setup Open Enrollment Setup Department Staff Training	23	24	25	26
27	28	29	30	31		

November 2024

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 **miPayOnline (online)** Department Staff Training	20	21	22	23
24	25	26	27	28 **Thanksgiving Holiday** **Thanksgiving Holiday** **Thanksgiving Holiday** **Thanksgiving Holiday** **Thanksgiving Holiday**	29 **Thanksgiving Holiday** **Thanksgiving Holiday** **Thanksgiving Holiday** **Thanksgiving Holiday** **Thanksgiving Holiday**	30

City of GARIBALDI
PUBLIC WORKS
Oregon's Authentic Fishing Village

Transportation Utility Fee Plan

Street Maintenance, Pavement Management, Signs, Sign Poles, Road Markings, and Priority Road Repairs

Council Discussion Draft

Prepared for the City of Garibaldi City Council

Executive Summary

The City of Garibaldi has established a Transportation Utility Fee to provide a dedicated funding source for transportation infrastructure maintenance and preservation. This plan provides an initial framework for how Transportation Utility Fee revenue should be used, tracked, and reported to City Council. It is not intended to be a comprehensive engineering study or final pavement management plan. Instead, it provides a practical starting point for annual work planning, project prioritization, and public accountability.

The program should focus first on visible and immediate maintenance needs, including pothole repairs, asphalt patching, street sign and sign pole replacement, road markings, and the development of a basic pavement management system. Over time, the City should use this framework to build a formal street inventory, evaluate pavement condition, identify priority roads, and develop a rolling five-year street maintenance project list.

1. Background and Purpose

Ordinance No. 337 created Garibaldi Municipal Code Chapter 3.30, establishing a Transportation Utility Fee for the City of Garibaldi. The ordinance recognizes the need to maintain, repair, and install local streets, sidewalks, and parking areas to ensure public safety and the continued viability of transportation within the City.

The City previously considered a Street Maintenance Fee; however, the program was refined and renamed as a Transportation Utility Fee to better reflect the broader transportation infrastructure supported by the fee. The fee was structured to apply to individual addressed units rather than tax lots, which helps avoid multiple charges on properties containing more than one tax lot. The initial rate was set at ten dollars per addressed unit, per residence or business, as a starting amount that may need future evaluation based on actual maintenance needs and costs.

The purpose of this plan is to establish a basic policy and administrative framework for use of Transportation Utility Fee revenue. It is intended to guide Public Works work planning, support Council oversight, and create a transparent process for prioritizing transportation maintenance needs.

2. Program Goals

- Preserve existing streets before they deteriorate to the point of full reconstruction.
- Create a dedicated and transparent funding source for local transportation maintenance.

- Address potholes, failed asphalt, damaged signs, failing sign poles, and faded road markings.
- Develop a basic pavement management system that can later be expanded into a formal engineering-based plan.
- Prioritize work based on documented condition, safety, traffic use, emergency access, public benefit, and cost-effectiveness.
- Coordinate street repairs with water, sewer, stormwater, and inflow and infiltration work to avoid cutting into newly repaired pavement.
- Provide annual reporting to Council and the public showing how Transportation Utility Fee revenue is spent.

3. Eligible Uses of TUF Revenue

Transportation Utility Fee revenue should be restricted to transportation-related maintenance, preservation, and safety improvements. The following categories should be considered eligible uses of the fee.

Street Surface Maintenance

- Pothole repairs
- Asphalt patching
- Edge repair
- Crack sealing
- Failed pavement repair
- Utility cut restoration oversight
- Minor street surface repairs
- Drainage-related pavement protection
- Grind and overlay projects
- Full-depth reconstruction where necessary

Pavement Management

- Street condition inventory
- Pavement condition ratings
- Pavement mapping or software tools
- Engineering evaluation
- Cost estimating
- Five-year street maintenance planning
- Annual street priority list updates

Signs and Sign Poles

- Replacement of damaged sign poles
- Replacement of faded, damaged, missing, or non-reflective signs
- Stop signs, warning signs, street name signs, parking signs, and regulatory signs
- Brackets, anchors, sleeves, hardware, and sign posts
- Sign inventory and condition mapping

Road Markings

- Stop bars
- Crosswalks
- Centerlines
- Edge lines
- Parking stall markings
- Directional arrows
- Curb markings
- Repainting faded markings
- Removal or correction of obsolete markings

Sidewalks and Transportation Safety

Because the Transportation Utility Fee was established for transportation infrastructure, the City may consider using TUF revenue for sidewalk or pedestrian-related safety improvements when those improvements are transportation-related and included in the annual work plan.

4. Recommended Program Categories

Program Category	Purpose
Pothole and Asphalt Repair	Address immediate pavement failures and safety concerns.
Sign and Sign Pole Replacement	Replace damaged, faded, missing, or failing signs and poles.
Road Markings and Striping	Maintain stop bars, crosswalks, parking markings, and lane markings.
Pavement Preservation	Extend the useful life of existing streets through lower-cost maintenance.
Capital Street Repairs	Fund larger overlays, reconstruction, or priority road repairs.
Pavement Management	Build and maintain a condition-based street inventory and project list.
Emergency Transportation Repairs	Respond to urgent failures, storm damage, sinkholes, or other safety hazards.

5. Pothole Repair Program

The TUF program should include a dedicated pothole repair component. Potholes are one of the most visible public street maintenance concerns and can create safety issues, vehicle damage, and accelerated pavement deterioration.

Identification Process

- Public complaints and service requests
- Public Works field observations
- Routine street inspections
- Post-storm inspections
- Recurring repair history
- Reports from police, fire, garbage service, delivery drivers, or other road users

Evaluation Criteria

- Depth and size of the pothole
- Traffic hazard or vehicle impact
- Location in the travel lane, shoulder, parking area, or pedestrian area
- Traffic volume and public use
- Proximity to intersections or crossings
- Emergency access importance
- Recurring repair history
- Potential base failure or drainage-related cause

Priority	Condition	Response
High	Deep pothole, safety hazard, emergency route, high-use street, or major vehicle impact.	Repair as soon as practical.
Medium	Noticeable pothole affecting drivability but not an immediate safety hazard.	Schedule with routine patching.
Low	Minor surface defect or early-stage pavement issue.	Monitor or combine with future repair work.

Temporary repairs may include cold patching during wet or cold weather. Permanent repairs should be scheduled during suitable weather using hot-mix asphalt or other appropriate repair methods. Recurring potholes should be flagged for further evaluation because they may indicate pavement base failure, water intrusion, or drainage problems.

6. Sign and Sign Pole Replacement Program

The TUF program should include sign and sign pole replacement because signs are part of the City's transportation infrastructure and are essential for safety, navigation, parking enforcement, and traffic control.

Sign Inventory

Public Works should develop a basic sign inventory. The initial inventory can be maintained in a spreadsheet, map, or simple GIS layer. The inventory should be expanded over time as staff capacity and funding allow.

- Sign location
- Sign type and purpose
- Pole type
- Sign condition
- Pole condition
- Visibility and reflectivity
- Replacement need
- Priority rating
- Photo documentation when practical

Rating	Condition	Action
Good	Sign is upright, visible, readable, reflective, and structurally sound.	No action.
Fair	Sign is readable but aging, slightly faded, or the pole is beginning to deteriorate.	Monitor or schedule replacement.
Poor	Sign is faded, damaged, obstructed, leaning, or the pole is failing.	Replace.
Critical	Stop sign, warning sign, or other safety sign is missing, unreadable, knocked down, or not visible.	Immediate replacement.

Priority Sign Types

1. Stop signs
2. Yield signs
3. Warning signs
4. School or pedestrian crossing signs
5. One-way, do-not-enter, no-parking, and fire access signs
6. Street name signs at major intersections
7. Parking and time-limit signs
8. General information or wayfinding signs

Sign Pole Replacement

Sign poles should be evaluated separately from the sign face. A readable sign may still need replacement if the pole is bent, rusted, unstable, leaning, improperly mounted, or unable to support the required sign placement.

7. Road Marking and Striping Program

Road markings should be evaluated annually and prioritized based on safety and traffic function. Inspections should occur before the dry-weather striping season when possible.

Markings to Include

- Stop bars
- Crosswalks
- Centerlines
- Edge lines
- Parking stalls
- Curb markings
- Directional arrows
- Railroad or school markings, if applicable
- Other traffic-control markings

Evaluation Criteria

- Visibility during daylight
- Visibility during rain or low light
- Wear from traffic
- Pedestrian safety
- Intersection control
- Parking organization
- School, park, Port, business, or public facility access
- Complaint history
- Whether markings support existing signage

Rating	Condition	Action
Good	Clearly visible and functional.	No action.
Fair	Fading but still visible.	Schedule repainting.
Poor	Difficult to see or partially missing.	Repaint.
Critical	Stop bars, crosswalks, or safety markings are missing or nearly invisible.	Highest priority.

8. Pavement Management Plan Component

The TUF Plan should include a pavement management component. At this stage, the City can begin with a simple condition-based system and later move toward a formal Pavement Condition Index program prepared with engineering or consultant support.

Initial Street Inventory

- Street name
- Segment limits
- Street length and width
- Pavement type
- Functional use
- Condition rating
- Known pothole locations
- Known drainage issues
- Known utility conflicts
- Recent repairs
- Recommended treatment
- Estimated repair cost
- Priority ranking

Simplified Pavement Condition Rating

Rating	Condition	Typical Treatment
Excellent	New or nearly new pavement.	Monitor.
Good	Minor cracking with generally sound pavement.	Crack seal or preserve.
Fair	Moderate cracking, isolated potholes, or minor rutting.	Patch, seal, and consider overlay planning.
Poor	Widespread cracking, potholes, edge failure, or drainage-related damage.	Grind and overlay or base repair.
Failed	Severe cracking, base failure, unsafe surface, or repeated potholes.	Full-depth reconstruction.

Pavement Treatment Strategy

Pavement Condition	Recommended Strategy
Excellent or Good	Preserve before major deterioration occurs.
Fair	Repair cracks and isolated failures; consider surface treatment or overlay.
Poor	Evaluate for grind and overlay, base repair, or drainage correction.
Failed	Reconstruct only after utility and drainage conflicts are reviewed.

Five-Year Pavement Project List

The City should develop and update a rolling five-year pavement maintenance list. The list can begin as a staff-maintained priority list and later be refined by an engineer. It should include priority street segments, recommended treatment, estimated cost, utility conflicts, drainage concerns, anticipated year of work, and potential grant funding opportunities.

9. Priority Road Identification Process

The TUF Plan should use a clear and documented process for deciding which streets are repaired or maintained first. This helps the City explain why certain projects are prioritized and supports consistent decision-making over time.

Priority Factors

1. Pavement condition.
2. Traffic volume and public use.
3. Emergency access for fire, police, ambulance, and Public Works response.
4. Port, commercial, freight, and visitor access.
5. School, park, public facility, and pedestrian access.
6. Drainage and stormwater impacts.
7. Coordination with water, sewer, stormwater, or inflow and infiltration work.
8. Cost-effectiveness and preservation value.

9. Grant or partnership opportunities.

Factor	Points
Pavement condition	0-30
Traffic volume / public use	0-15
Emergency access	0-10
Port / commercial / freight access	0-10
Pedestrian / school / park access	0-10
Drainage / stormwater issue	0-10
Utility coordination	0-10
Grant or partnership opportunity	0-5
Total Possible Score	100

Score	Priority Level	Recommended Action
80-100	Priority 1	Near-term repair or project development.
60-79	Priority 2	Schedule within one to three years.
40-59	Priority 3	Monitor and preserve if practical.
Below 40	Priority 4	Routine maintenance and future review.

10. Annual TUF Work Plan

Each year, Public Works should prepare an annual Transportation Utility Fee work plan for City Council review. The work plan should show how revenue is proposed to be spent and how projects were selected.

- Beginning fund balance
- Estimated annual TUF revenue
- Proposed pothole repair budget
- Proposed sign and sign pole replacement budget
- Proposed road marking budget
- Proposed pavement preservation projects
- Proposed capital street repair projects
- Pavement management or engineering costs
- Emergency repair reserve
- End-of-year reporting process

Category	Example Purpose
Pothole / Asphalt Patching	Routine and urgent pavement repairs.
Signs / Sign Poles	Replacement of failed, faded, missing, or damaged signs and poles.
Road Markings	Stop bars, crosswalks, parking markings, and striping.
Pavement Preservation	Crack sealing, patching, and surface preservation.
Capital Street Repairs	Larger overlay or reconstruction projects.
Pavement Management	Inventory, condition ratings, mapping, and engineering.
Emergency Reserve	Storm damage, sinkholes, urgent failures, or safety repairs.

11. Accountability and Reporting

Because the fee is charged to addressed units as a utility fee, the City should provide clear annual reporting showing how funds are used. Annual reporting will also help determine whether the current rate is adequate or whether future Council review is needed.

- Total TUF revenue collected
- Total TUF expenditures
- List of completed projects
- Potholes repaired
- Signs and poles replaced
- Road markings completed
- Pavement repairs completed
- Remaining priority list
- Recommended next-year work plan
- Whether the current fee is adequate

12. First-Year Implementation Plan

The first year of the TUF program should focus on building the foundation of the program while completing visible and practical maintenance work.

1. Create a basic TUF accounting structure to track revenue and expenditures separately.
2. Build a street inventory listing City-maintained streets and manageable street segments.
3. Create a pothole and pavement repair log that tracks locations, repair dates, repair type, and recurring failures.
4. Create a sign and sign pole inventory beginning with stop signs, warning signs, street name signs, and parking signs.
5. Inspect road markings and identify faded stop bars, crosswalks, parking stalls, and other markings.
6. Develop a preliminary priority street list using condition, public complaints, known problem areas, Port access, emergency routes, and pavement condition.
7. Complete first-year maintenance work focused on potholes, failed sign poles, missing or faded signs, and high-priority road markings.
8. Prepare a year-end report to Council summarizing revenue, work completed, remaining needs, and recommended next steps.

13. Second-Year Implementation Plan

- Refine street condition ratings.
- Develop a five-year street maintenance list.
- Estimate the annual funding gap.
- Identify candidate roads for overlay or reconstruction.
- Coordinate with water, sewer, and stormwater planning.

- Consider whether to hire an engineer for a formal pavement condition assessment.
- Evaluate whether the ten-dollar per addressed unit rate is sufficient.
- Bring Council a recommended project list and updated funding strategy.

14. Council Policy Questions

1. Should TUF revenue be limited to maintenance, or should it also fund larger capital reconstruction projects?
2. Should sidewalk repairs be included when they are transportation-related?
3. Should the City establish an annual minimum allocation for potholes, signs, poles, and markings?
4. Should Public Works bring Council an annual TUF work plan before major spending?
5. Should TUF revenue be placed in a restricted transportation fund?
6. Should commercial and business properties continue to be charged the same flat amount as residential units, or should future rate adjustments consider transportation impact?
7. Should the City pursue a formal engineering-based pavement management plan?
8. Should the TUF rate be reviewed annually or every two years?

15. Recommended Council Direction

Staff recommends that Council accept the Transportation Utility Fee Plan outline as a working framework and direct staff to continue developing the program. The first year of implementation should focus on pothole repairs, sign and sign pole replacement, road marking evaluation, creation of a basic street inventory, and development of a preliminary pavement management system. Staff should return to Council with an annual TUF work plan, a list of priority street maintenance needs, and a year-end report documenting revenue collected, projects completed, and future funding needs.

16. Policy Statement

The City of Garibaldi's Transportation Utility Fee is intended to provide a dedicated and transparent funding source for the maintenance, repair, and preservation of local transportation infrastructure. This includes streets, pavement, pothole repairs, signs, sign poles, road markings, sidewalks where transportation-related, and future pavement management planning.

The program should prioritize public safety, cost-effective maintenance, emergency access, Port and commercial access, pedestrian needs, and coordination with underground utilities. The City's goal is to use TUF revenue to extend the useful life of existing transportation infrastructure, reduce long-term reconstruction costs, and provide Council and the public with a clear annual accounting of how transportation maintenance funds are used.

Source Basis

This council discussion draft was prepared using the City's existing Transportation Utility Fee ordinance materials, the staff memorandum for Ordinance No. 337, and the staff memorandum for the resolution setting the initial Transportation Utility Fee rate. The document is intended for policy discussion and should be reviewed by legal counsel before being used as the basis for ordinance amendments, fee changes, or binding administrative procedures.

CITY OF GARIBALDI

RESOLUTION NO. 2026-07

A RESOLUTION AMENDING RESOLUTION NO. 2025-02 TO REVISE THE ESTABLISHED FEE FROM NINETEEN ($19.00) TO TEN DOLLARS ($10.00)

WHEREAS, the City Council adopted Resolution No. 2025-02 establishing a fee of Nineteen Dollars ($19.00); and

WHEREAS, the City Council has determined that reducing the fee from Nineteen Dollars ($19.00) to Ten Dollars ($10.00) is in the public interest and will better serve the residents and businesses of the City of Garibaldi

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF GARIBALDI RESOLVES AS FOLLOWS:

SECTION 1. Amendment. Resolution No. 2025-02 is hereby amended by replacing every reference to the fee amount of **Nineteen Dollars ($19.00)** with **Ten Dollars ($10.00)**

SECTION 2. Remaining Provisions. Except as expressly amended herein, all other provisions of Resolution No. 2025-02 shall remain in full force and effect.

SECTION 3. Effective Date. This Resolution shall take effect immediately upon its adoption.

SECTION 6. EFFECTIVE DATE

A. This resolution shall take effect immediately upon passage by the City Council and approval by the Mayor.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR, this 20 day of July 2026.

Linda Bade, Mayor

ATTEST:

Becca Harth, Pro-Tem City Manager/Finance

RESOLUTION NO. 2026-08

A RESOLUTION ESTABLISHING PURCHASING AUTHORITY AND SPENDING LIMITS FOR THE CITY OF GARIBALDI STAFF

WHEREAS, the City of Garibaldi (City) has adopted Resolution No. 2026-08, establishing Public Contracting Rules for the City; and

WHEREAS, Resolution No. 2026-08 and the rules adopted thereunder define the term "Contracting Agency" as the City Council and any person authorized by the Council to conduct procurements on the City's behalf; and

WHEREAS, the City's daily operations require staff to initiate procurements for public contracts, including those for goods, services, and public improvements, as well for as non-public contracts, such as grant agreements and real property leases, in the most efficient manner; and

WHEREAS, it is in the City's best interest for staff to be able to award certain contracts in an efficient and cost-effective manner, while retaining ultimate fiscal responsibility to the City Council; and

WHEREAS, the City Council, by this resolution, wishes to delegate some Contracting Agency authority to the City Manager or the Pro-tem/Interim City Manager and establish spending limits, therefore.

NOW, THEREFORE, the City Council hereby resolves as follows:

<u>Section 1</u>: <u>Definitions</u>. For the purposes of this resolution and the related policies, rules, and procedures, the following terms shall have the following meanings:

A. "Emergency" means circumstances that (1) could not have been reasonably foreseen; (2) create a substantial risk of loss, damage or interruption of services or a substantial threat to property, public health, welfare or safety; and (3) require prompt execution of a contract to remedy the condition.

B. "Procurement" means the act of purchasing, leasing, renting or otherwise acquiring interests in real property, goods and services, or construction labor and materials. Procurement includes each function and procedure undertaken or required to be undertaken by the City to enter into, administer, and obtain performance under a City Contract pursuant to the City's Public Contracting Rules or state law.

<u>Section 2</u>: <u>City Manager Authority</u>. Subject to Council budgeted items and amounts, the City Manager, Pro-tem/Interim City Manager, or the City Manager's designee, is authorized to:

A. Enter into City contracts in amounts not exceeding $50,000. Contracts over this delegated spending limit require additional authorization from the City Council.

B. Enter into contracts in an Emergency in amounts not exceeding $50,000. The City Manager must inform the Council of all executed Emergency Contracts at the Council's next regularly scheduled meeting.

C. Enter into contracts or issue permits for local concessions and street vendors pursuant to applicable City policy, where the annual amount to be paid to or by the City is not expected to exceed $25,000 per year.

D. Recommend that the City Council approve or disapprove contract awards, change orders, and amendments in amounts over the thresholds set herein.

E. Consistent with Resolution No. 2026-08 and the City's Public Contracting Rules, create and amend solicitation materials, contracts, and forms, procedures, and administrative policies for all City Procurements.

Section 3. Contracts with Employees. Purchases of goods from City employees shall require the prior written authorization of the City Manager, Pro-tem/Interim City Manager, or the City Manager's designee. Provision of services by City employees shall be in accordance with the City Personnel Policies and other applicable laws.

Section 4. Repeal. All previously adopted Council action, including but not limited to resolutions, motions, orders or policies, which establish spending authority for the City Manager and City staff are hereby repealed to the extent inconsistent with the Council's spending authority delegation adopted herein.

Section 5. Effective Date. This Resolution shall take effect upon the Council approval

APPROVED by the Garibaldi City Council on this 20th day of July 2026.

____
Linda Bade, Mayor

ATTEST:

____
Becca Harth, Interim City Manager/Finance

City Hall, PO Box 708, Garibaldi, OR 97118
Office: (503) 322-3327 | Fax: (503) 322-3737
City Email: city@garibaldi.gov

July 2026

- Working on closing out fiscal year 2025/2026
- Resolved public complaints
- Working on updating the fee schedule
- Had the downstairs office checked for asbestos, currently waiting on reports
- Had public works order one-way signs for Acacia & 3rd and Acacia & 4th, along with the materials to put one-way arrows on the road
- Will be receiving the draft audit for 2023/2024 within the next week
- Spent significant amount of time dealing with personal matters
- Continue to deal with software issues
- Attended Garibaldi Days planning sessions with the Port of Garibaldi
- Attending a Strategic Planning Workshop

Becca Harth

Becca Harth, Interim City Manager/Finance Director

Garibaldi Fire

July Council Report

- Responded to 9 Medical calls, 4 Motor vehicle crashes resulting in 4 patients and 1 fire resulting in 56 department member responses
- We conducted 5 training sessions, resulting in 13 hours of training with 26 attendances
- Engine 33, the 2006 International pumper that is routinely assigned to the substation developed a significant loss of power, our mechanic determined that the turbo is bad, he is currently putting together an estimate for the repair.
- The 4th of July was a busy evening. The fire department stayed on the beach putting out campfires until 1:00am, we received many fireworks calls that were forwarded to the sheriff's office. We are currently exploring better enforcement options.
- On July 01 we entered a county wide burn ban, this ban does not exclude small cooking or warming fires, these must also be permitted.
- The fire department is currently planning for Garibaldi Days, we will be hosting the waterball, participating in the parade and working with the Garibaldi Emergency Volunteers to staff a first aid/prevention booth, all the while maintaining a response ready status.

City of GARIBALDI
Oregon's Authentic Fishing Village

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Public Works Staff Report

July 20, 2026
To: Mayor and City Council

Water

All required water-system testing and reports have been completed and submitted.

Public Works staff installed a new water service on 11th Street and abandoned the existing service line due to repeated failures. Staff also repaired a water leak on 7th Street by abandoning a deteriorated iron service line and replacing it with polyethylene pipe.

Wastewater

All required wastewater testing and reports have been completed and submitted.

Public Works responded to two sewer-related incidents: one at a commercial business and one at a private residence. Both incidents were determined to involve sewer service laterals rather than City sewer mains. The estimated cost to the City for the two responses is approximately $6,400, including staff time, equipment and vehicle use, and repair materials.

Biosolids hauling has begun and is expected to be completed by the end of July.

Public Service Announcement: Fats, Oils, and Grease

Fats, oils, and grease can accumulate inside sewer service laterals and City sewer mains, causing blockages, backups, property damage, and costly emergency responses.

Commercial businesses that prepare or serve food should ensure that all required grease traps or grease interceptors are properly installed, maintained, inspected, and cleaned on a routine schedule. These devices must be kept in working condition to prevent grease from entering the public sewer system.

Residents should never pour cooking oil, grease, or fat down a sink, drain, or toilet. Instead, allow the material to cool, place it in a sealed metal can or glass jar, and dispose of it in the garbage. Pots, pans, and dishes should also be wiped with a paper towel before washing. Hot water and dish soap do not eliminate grease; they only move it farther into the sewer system, where it can cool, harden, and cause a blockage.

Streets

The City will be soliciting bids and will have a contractor complete four hot-mix asphalt patches.

Roadside and public-area mowing continues on a weekly basis.

Engineering for the South 7th Street Small City Allotment grant project has reached the 90% design stage and continues to move forward.

Staffing

Joe Hittner will leave the Public Works Department on July 30, 2026. Joe has accepted a position with the Hillsboro Water Department as a treatment plant maintenance operator.

Joe has been a valued member of the Public Works team. His knowledge, experience, and contributions to the City’s water and wastewater operations will be greatly missed, and his departure will create a significant operational challenge for the department. We congratulate Joe on this career opportunity and wish him success in his new position.

Tillamook County
TILLAMOOK COUNTY LIBRARY
MEMBER OF THE CHINOOK LIBRARY NETWORK
GARIBALDI BRANCH
107 6th Street, Garibaldi, OR 97118
1716 Third Street
Tillamook, Oregon 97141
Land of Cheese, Trees and Ocean Breeze
Telephone (503) 842-4792
Fax (503) 815-8194
TDD Nonvoice Oregon Relay Service

7/20/26 GARIBALDI BRANCH LIBRARY REPORT TO COUNCIL

Greetings Council and Community Members,

Thanks to a partnership NKN School District and the Senior Meals Family Fund, summer lunches are again available for kids in Garibaldi. Teri Bruneau is doing an amazing job coordinating deliveries to several sites. On Mondays, families can pick up lunches in the city staff office and on Wednesdays and Fridays, they can pick lunches up at the library. Lunches are available at 11am.

Book Club is tomorrow at 2pm. This month readers each choose a title to read and report on to the group. We get lots of great reading recommendations when we have reader's choice months. Next month, we'll again return to a group read. Drop ins are always welcome at Book Club.

The library will again host an open house during Garibaldi Days on Saturday, July 25, 10am-5pm. There will be activities for visitors including making Garibaldi Days commemorative buttons.

Summer Reading ends July 31. It's not too late to sign up! If you've been reading over the summer, you still have time to complete a game board. Stop by your library to learn more and participate.

Respectfully submitted,
June Ekborg
Library Assistant II
Garibaldi Branch Library