

ORDINANCE NO. 1

AN ORDINANCE PRESCRIBING THE TIME AND PLACE OF COUNCIL MEETINGS, ADOPTING CERTAIN RULES GOVERNING THE PROCEEDINGS OF THE CITY COUNCIL, AND PROVIDING PROCEDURE FOR THE PASSAGE OF ORDINANCES.

The City of Garibaldi ordains as follows:

Section 1. The city council shall hold its regular meetings at 8 o'clock on the second and fourth Mondays of each month, except when said day falls upon a legal holiday, in which event the council shall meet on the next following regular business day. The place of meeting shall be fixed by motion or resolution of the council and may be changed when necessary to secure suitable quarters, but no meeting shall be held at any place unless such place has been fixed by motion or resolution at a prior meeting, except by consent of all members of the council and the mayor and due notice thereof having been given to the public. The meetings of the council shall be public; provided that the council may discuss and consider matters of public importance as a committee of the whole, in which event all persons not members of the council or officers of the town may be excluded from the committee room.

Section 2. At any regular meeting the council may adjourn to a specified time thereafter and the adjourned meeting shall be deemed a regular meeting at which all business may be transacted in the same manner and with the same effect as at a regular meeting held at the time appointed by this ordinance.

Section 3. Special meetings may be called by three (3) members of the council upon written notice delivered to each member of council twelve hours prior to the time designated in such notice for the holding of such special meeting. Special meetings may also be held at any time when all of the members thereof are present and give their unanimous consent to the holding of such special meeting, which consent shall be entered in writing in the minutes of such meeting.

Section 4. A majority of the council shall constitute a quorum for action by the council. No action shall have legal effect unless concurred in by a majority of the council.

Section 5. The mayor, selected as provided in Chapter 453 Oregon Laws, 1941, shall be presiding officers of the council, and shall authenticate with his signature all ordinances which the council passes. He shall vote as a councilman.

Section 6. In absence of the mayor the council shall elect one of its members to be president pro tem, and such selection shall be shown in the minutes. The president pro tem shall assume all of the prerogatives of the mayor during the mayor's absence.

Section 7. The order of business of council meetings, unless the mayor with the consent of the council shall otherwise direct, shall be as follows:

- a. Reading of minutes of the last regular meeting and of adjourned or called meetings, if any, occurring since the last regular meeting. If there are no objections, the mayor shall approve the minutes as read; if there are objections and the minutes are corrected, the mayor shall approve them as corrected.
- b. Petitions, remonstrances, memorials, and communications shall be read and acted upon.
- c. Reports of standing and select committees in order chosen by the mayor.
- d. Reports of officers.
- e. Reports and business on the table.
- f. Reading of reports and resolutions.
- g. Claims against the city.
- h. Propositions, motions and miscellaneous matters.

Section 8. All parliamentary questions which may arise before the council, not otherwise provided for, shall be determined by Robert's Rules of Order.

Section 9. Each ordinance shall be read at two regular meetings of the council before being placed on final passage; but with the unanimous consent of the members of the council, an ordinance may be read the first and second time by title only, and placed on final reading in full and passage at any regular meeting.

Section 10. The vote upon the final passage of an ordinance shall be by "yes" and "no", and the vote of each member shall be recorded in the minutes of the meeting.

Section 11. Except for ordinances necessary for the immediate preservation of the public peace, health, or safety, an ordinance enacted by the council shall take effect 30 days, after its enactment.

Section 12. No ordinance shall be numbered until presented on its final passage and shall then be given the number following that of the last preceding ordinance. All ordinances shall be recorded in a book kept for that purpose and designated "The Ordinance Book", which shall be indexed in a convenient manner showing the subject of each ordinance and the page of the book where the same may be found.

Passed by the Common Council this
13th. day of May, 1946

Approved by the Mayor this
13th. day of May, 1946

[Signature]
 City Recorder

[Signature]
 Mayor