RESOLUTION 2019-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GARIBALDI ESTABLISHING A CITIZENS ADVISORY COMMITTEE

WHEREAS, the City Council of the City of Garibaldi has determined that it would be prudent to examine the Comprehensive Plan and incorporate revisions and updates as necessary, and

WHEREAS, the City of Garibaldi Comprehensive Plan states that periodic review of the document should be completed every five to ten years, and

WHEREAS, the City Council of the City of Garibaldi has determined that a committee comprised of Garibaldi citizens, along with liaisons from the Planning Commission and City Council, would be helpful in performing this periodic review,

NOW THEREFORE BE IT RESOLVED, that a Citizens Advisory Committee (hereafter referred to as Committee) is established for the City of Garibaldi.

Section 1. Membership: The Committee shall consist of up to seven (7) members to be appointed by the City Council. The members shall serve without compensation. One (1) member shall be chosen by the Planning Commission from among its membership, one (1) member shall be the Mayor of Garibaldi, and the remaining members shall be Garibaldi residents or property owners who are not City officials. The Mayor shall serve as Chair of the Committee and shall preside over Committee meetings. In addition to the regular membership of the Committee, the Council may appoint alternate committee members. Alternates may attend Committee meetings and participate in deliberations but may not vote on motions before the Committee. In the case of a vacancy among the regular members of the Committee, the Council may promote an alternate member to regular Committee membership.

Section 2. Removal of Members for Cause: The City Council may remove any member of the Committee for cause. "Cause" includes, but is not limited to, missing two consecutive meetings of the Committee without being excused by the Committee Chair and/or violation of city ordinances.

Section 3. Officers: The Committee shall elect a Vice-Chair and a Secretary from the membership who shall hold office at pleasure of the committee. The Vice-Chair shall perform the duties of the Chair when the Chair is unable to perform his/her/duties. The Secretary shall keep an accurate record of Committee proceedings.

Section 4. Quorum, Rules, Meetings: A majority of the Committee members shall constitute a quorum. Vacancies on the Committee shall not be counted for the purpose of determining whether a quorum exists. The Committee may adopt rules governing the conduct of business. The Committee shall meet on a regular basis until its draft of an updated Comprehensive Plan is completed. Meetings of the Committee shall be conducted in accordance with Oregon public meetings laws. Meetings other than at regularly scheduled times may be announced at a prior meeting and thereby be made part of the meetings records. The Chair on his/her motion may, or at the request of one member of the Committee shall, by giving notice to the members of the Committee and those officials designated to sit with it, call a previously unannounced special meeting of the Committee for a time not earlier than 24 hours after the notice has been given. Notice of a previously unannounced meeting shall be delivered to and posted at Garibaldi City Hall and to the extent feasible, provided to interested persons at least 24 hours prior to meeting.

Citizen Advisory Committee

A. Citizen Advisory Committee. Unless otherwise provided by statute, ordinance or resolution, the following shall be the procedure for the creation of and appointments to the Citizen Advisory Committee.

1. Creation and Dissolution. At any time, the council may by ordinance or resolution establish any city commission or lay-committee deemed necessary and in the best interest of the city. Any committee so created may contain one or more councilors as members. Time of dissolution shall be set at the discretion of the council.

2. Qualifications. All appointees to commissions and lay-committees shall be registered electors and shall have resided in the City of Garibaldi for a period of one year. No appointee may serve on more than two commissions and/or committees at the same time.

3. Term. The term for appointments on a Citizens Advisory Committee shall be 3 years

4. Vacancies. Any qualified citizen may submit a letter of interest for any open position on the Citizen Advisory Committee. Notice of vacancy shall be locally posted and advertised through the press and media. Letters of interest shall be received only during the time set forth in the notice.

5. Nomination and Confirmation. Nominations for positions on the Citizen Advisory Committee may be made by the mayor, or by any two councilors, and shall be subject to confirmation by the council. Confirmation may be made by written ballot and shall require a majority vote.

All Citizen Advisory Committee members serve at the pleasure of the council, and may be removed at any time, for any reason, upon motion and vote by majority of council.

PASSED BY THE COMMON COUNCIL OF THE CITY OF GARIBALDI AND APPROVED BY THE MAYOR, this 16th day of December 2019.

Hon. Judy Riggs, Mayor

ATTEST:

Geoff Wullschlager, City Manager

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